

**Executive Board Meeting ("E-Board")**  
August 23 - 25, 2019  
(Friday - Sunday)

**Double Tree by Hilton San Jose**  
2050 Gateway Place  
San Jose CA 95110  
Tel: 408-453-4000

**ACCOMMODATIONS - TRAVEL INFO SHEET**

**Please make your arrangements early.  
Space is limited to first-come, first-serve basis**

**PLEASE NOTE: ALL EXECUTIVE BOARD ACTIVITIES WILL TAKE PLACE AT THE DOUBLE TREE BY HILTON SAN JOSE, 2050 GATEWAY PLACE, SAN JOSE CA 95110.**

**1 AIRLINE INFORMATION**

As you may know, most airlines no longer offer group discounts. **The closest airport is the Norman Y. Mineta San Jose International Airport, 1701 Airport Blvd, San Jose, CA 95111(1.0 miles), the next closest airport is the San Francisco International Airport (32.8 Miles).**

**2 HOTEL Double Tree by Hilton San Jose →Reservations MUST be made by Friday July 26, 2019 ←**

**Executive Board Room Rate -- Singles / Doubles: \$139.00/night – Approximate tax is 14.4% + \$1 hotel occupancy tax rate.**

**You may make your reservations on-line at: - <https://cadem.org/our-party/executive-board>**

(OR copy and paste the following link into a web browser) - Attendee Block: <https://resweb.passkey.com/go/CADEMO2019>

**Tel: 1-408-453-4000 (CDP GROUP CODE: **CDTCDP**)**

*To guarantee a reservation, you must provide a credit card number or an advance deposit in the amount of one night's room and tax to be applied to the first night of the reservation. Any reservation that is not cancelled at least seventy-two (72) hours prior to arrival will be charged one-night room and tax. In order to receive the Executive Board discount rate and to track the number of rooms used from our room block, it is important to identify yourself as being with the "CDP E-Board."*

**3 TRANSPORTATION FROM AIRPORT**

**Super Shuttle service runs 24 hours, 1.800.258.3826 or [www.supershuttle.com](http://www.supershuttle.com) -- every hour and half-hour (shuttles are available at the airport baggage claim.)**

**4 PARKING**

**Daily self-parking:** individuals are responsible for own self-parking fees. NO in and out parking. Daily rate is \$7.00 for the first hour and \$5.00 per hour/per car with a discounted negotiated CDP rate of \$17.00 daily max per car/per night. **Overnight Self-parking:** individuals are responsible for own self-parking fee. In and out parking privileges are given to overnight guests only upon check in at the front desk. Daily overnight discounted negotiated CDP rate of \$17.00 per car/per night.

**Valet Parking: Valet has been discontinued at this hotel.**

**\*\*PLEASE NOTE SPECIAL NEEDS\*\***

For those requiring American Sign Language interpreters, specific ADA needs or any other special requirements please notify **Emma Harper** at **916.503.7302** or **[Emma@cadem.org](mailto:Emma@cadem.org)** by **Friday July 26, 2019 at 5:00PM** to make the necessary arrangements, thank you!