I. Roll Call

II. Meeting Called to Order

III. Adoption of Meeting Agenda  p.1-2

IV. Caucus Certification, Recertification and Decertification Sub-Committee

V. Review Proposed Bylaw Amendments  p.3-4
   A. Subject to consideration by the Executive Board (None)
      1. Number of Executive Board Meetings - M/S/P Motion to postpone to a time certain at 2020 July EBoard
   B. Proposals Referred back:
      1. CYD Ambassador Program (General Discussion and referral to Sub Committee for language)

VI. Review and recommendation / adoption of:  p.5-15
   A. Proposed Article III-A  p.6-10
   B. Convention Rules  p.11-14
   C. Convention Tentative Agenda  p.15

VII. Subcommittee Reports  16-64
   A. Memo on Subcommittee Membership (Informational only)  p.17-18
   B. ADEMs  p.19-45
      1. Revised Procedures
   C. Caucuses
   D. County Bylaws  p.46-47
      1. County Bylaws under review
   E. Endorsements
   F. Miscellaneous Issues  p.48-60
      1. Atkins proposal issue dealing with a non-democrat switching parties post-election  p.50-51
      2. Ramos proposal on timing of Executive Board appointments to Credentials Committee and the Federation of DCC for input.  p. 52-53
      3. Election of Precinct Leaders Resolutions to the Voter Services committee requesting input on how to accomplish this task and provide recommendations to the Rules Committee  p.54-58
      4. Proposal regarding the Removal of Officers  p.59-60

FULL PACKET CAN BE FOUND HERE: https://cadem.org/our-party/standing-committees/rules-committee
G. Officers, Elections, Duties, ETC.

H. Standing Committees p.61-64
   1. Charge to Sub-Committee to Review all Committee Guidelines and Procedures and Develop same for Rules
   2. Carrie Scoville and Blue Revolution proposal questions to revise all Committee rules have been sent to Standing Committee Chairs

IX. New Business p.65-92
   A. Proposal submitted by Daraka Larimore-Hall

X. Adjournment
REVIEW PROPOSED BYLAW AMENDMENTS
Bylaw Amendments Adopted at the Rules Committee meeting held on November 15, 2019

NUMBER OF EXECUTIVE BOARD MEETINGS

Explanation: This amendment would eliminate the current requirement that the Executive Board meet three times in each calendar year and would instead require that the Executive Board meet twice in each calendar year except in years in which the State Convention meets more than once.

Rationale: This amendment updates the bylaws to reflect current practice.

Amend Article VII, Section 4, Subdivision a by striking “three” and inserting “two”, and by striking “year.” and inserting “week, or at least one time in each calendar year in which This Committee convenes more than once.,” as follows:

a. The Executive Board shall convene in regular meetings at least three two times in each calendar year, or at least one time in each calendar year in which This Committee convenes more than once. Such regular meetings shall be held at such time and place as the Executive Board may designate so long as no two consecutive meetings are held in the same county.

---

CYD AMBASSADORS
Article V: Section 3. Appointment of Members of Committees

a. Except as set forth herein below, The Chair of This Committee shall appoint from fifteen to thirty members of This Committee to each of the Standing Committees mentioned herein. For all Committees without exception, The Chair of This Committee, in making these appointments, shall take into consideration the Party’s commitment to non-discrimination, affirmative action, inclusiveness, and diversity including, but not limited to such things as: race, color, creed, national origin, sex, gender identity, age, religion, ethnic identity, sexual orientation, persons with disabilities as defined by the Americans with Disabilities Act of 1990, economic status. The geographical location of the appointees, including their residence in urban, suburban, or rural communities, shall also guide the Chair of This Committee in making appointments to each Standing Committee.

b. The Chair of This Committee may also appoint up to three (3) members of the California Young Democrats (CYD) to each Standing Committee to serve as nonvoting Ex Officio members, with right of voice. These Ex Officio members shall be known as “CYD Ambassadors”. In the appointment of these CYD Ambassadors, the overall appointment of such members shall, in their total number, adhere to the Equal Division Rule.
CONVENTION RULES AND AGENDA
TO: Rules Committee, California Democratic Party
FR: Garry S. Shay; Co-Lead Co-Chair; Rules Committee, California Democratic Party
DA: October 28, 2020
RE: Proposed Bylaws Amendment to Facilitate Election of Officers in 2021

ARTICLE III-A: ELECTION OF OFFICERS 2021

Section 1. **Governing Rules:**
Irrespective of any other provision of these bylaws which may be in conflict with the below, the following sections shall govern the Election of Statewide Officers and Regional Directors for the 2021 election.

Section 2. **Dates for Determination of Membership:**
The dates for determination of membership for the 2021 Convention shall remain as specified in Article II, Sections 3 and 4; Article VI, Section 1, a, (2), and Article VI, Section 1, a; or as may be modified by any decision of the Compliance Review Commission in a particular case.

Section 3. **Deletion of Article III-A:**
This instant Article III-A, shall, without the necessity of further action, be automatically deleted from these bylaws as of **11:59 p.m. on Wednesday, June 30, 2021.**

Section 4. **Methods of Communication and Holding of Convention:**
   a. Transmission, and completion of filing, of documents, including ballots and voting, shall be via e-mail, facsimile, or United States Postal Service, at the discretion of the Chair of This Committee with regard to documents sent by This Committee, and by the individual member with regard to documents sent to This Committee.

   b. This Committee shall, for the 2021 Convention, meet virtually, via Zoom or other suitable method, as determined by the Chair of This Committee.

Section 5. ** Determination and Certification of Roster of Members:**
   a. The **preliminary** roster of members of This Committee, **as of the dates for determination of membership for the 2021 Convention as set forth in Section 2 above,** shall be as certified as of **Monday, February 15, 2021,** by a majority of the Chairs of the Standing Committee on Credentials.

   b. Any candidate for membership on This Committee, who’s name has been timely submitted, and denied such certification shall be notified by the Secretary of This Committee within 24 hours of said denial.

   c. Any challenge to this certification decision may only be filed by the
affected candidate for membership, and must be commenced by the filing of a written challenge with the Secretary of This Committee, with copies served on the Chair of This Committee, as well as the appointing person, and the chair of the relevant organization, where applicable, no later than seven (7) calendar days after the alleged violation occurred, but in no event later than 5:00 p.m. on Friday, February 19, 2021.

d. The Compliance Review Commission shall decide all challenges affecting the credentials of members regarding the determination of the roster of members for the 2021 Convention, based upon the written challenge of the candidate for membership, and the testimony, written or oral, of a Chair (or Chairs) of Standing Committee on Credentials, no later than 10:00 p.m. on Monday, February 22, 2021. In the event the Credentials Chair(s) support the challenge, the challenged candidate for membership shall be offered an opportunity to present oral testimony. A failure of Compliance Review Commission to render a decision by that time shall be considered as a decision to sustain the roster of members as certified by the Credentials Chairs. All decisions of the Compliance Review Commission as pertains to the Determination and Certification of Roster of Members shall be final.

e. The Final Certified Roster of Members, eligible to participate in the 2021 Convention of This Committee, individually or by proxy, shall be those members of the Democratic State Central Committee determined to be eligible as of Tuesday, February 23, 2021.

Section 6. Notice of Intent-to-Run Declaration / Nominations:
a. The filing of a Notice of Intent-to-Run Declaration shall be required to be filed by a member of This Committee, in order to be a candidate for any Statewide or Regional Director Office, and shall be considered as a nomination for that particular office.

b. The time period for filing of Notice of Intent-to-Run Declarations shall open at 10:00 a.m. on Monday, January 4, 2021.

c. To qualify to run for office, a member of This Committee’s Notice of Intent-to-Run Declaration must have been received by the Secretary of the Party no later than 5:00 p.m. on Monday, March 15, 2021.

d. In the event that the incumbent officeholder for a particular office fails to file the notice of intent to run by that date, then the filing deadline shall be extended to 5:00 p.m. on Friday, March 19, 2021, for that office.

e. No withdrawals of candidates shall be allowed after the filing of Notice of Intent-to-Run Declarations have closed for that particular office, unless all candidates have withdrawn.
f. Following the close of filing of Notice of Intent-to-Run Declarations, no additional candidates shall be permitted.

g. In the event no member has filed a Notice of Intent-to-Run Declaration, or for which all persons who have filed a Notice of Intent-to-Run Declaration have withdrawn, a vacancy shall be declared to exist in that office which shall be filled as provided in Article III, Section 5.

Section 7. Availability of Roster of Members of This Committee:
   a. All candidates who have filed a Notice of Intent-to-Run Declaration for a State Office of This Committee will be provided access to a final, certified roster of Members of This Committee in the specific jurisdiction for which they are a candidate on Monday, February 15, 2021 or upon filing, whichever is later. If filing before Monday, February 15, 2021, the candidate will be provided with a preliminary roster of Members of This Committee in the specific jurisdiction for which they are a candidate.

Section 8. No Proxy Voting:
   a. There shall be no Proxy voting.

Section 9: Prerequisites to Voting and Having One’s Vote Counted:
   In order to vote, and have one’s vote counted, a member must have timely:
   a. paid their dues and fees to This Committee, or had them waived,
   b. registered for the meeting, if registration was required,
   c. obtained their credential prior to the closing of credentialing, if credentials were issued for the meeting,
   d. completed and returned to the proper authority any ballot that may be issued,
   e. agreed in writing to abide by the Code of Conduct, and,
   f. signed any written ballot, if written ballots are used.

Section 10. Ballots, Ballot Counting, and Declaration of Unanimous Election:
   a. In the event only one person has been nominated for any office and such person accepts the nomination, the Secretary of This Committee shall be directed to cast a unanimous ballot for such candidate as of 5:01 p.m. on Friday, March 19, 2021, for that office.
   b. Ballots, with the names of persons in contested races, shall be sent to members of This Committee no later than Wednesday, March 24, 2021.
b. In order to be considered, a ballot must be received by the Secretary of This Committee no later than **Wednesday, 5:00 p.m., April 21, 2021**, and the member must have complied with Article IV, Section 7, b.

c. No vote for any person shall be counted unless the person has been duly nominated for, and has accepted that nomination for the office for which such vote is cast.

d. The Secretary shall certify the election no later than **Wednesday, April 28, 2021**. In the event the Secretary is a candidate for re-election, certification of the Secretary’s election shall be made by those Co-Chairs of the Standing Committee on Credentials who had been designated as “Lead Co-Chair(s)” by the Chair of This Committee in 2019, if still a member of This Committee; and, if either is not, or both are not, then by any remaining such “Lead Co-Chair” and those Co-Chairs of the Standing Committee on Rules who had been designated as “Lead Co-Chair(s)” by the Chair of This Committee in 2019, if still a member of This Committee.

Section 11. **Failure to Achieve a Majority Vote; Run-Off Elections; Ballots; and Ballot Counting:**

a. In the event no candidate receives a majority vote on the 1st ballot, a runoff election (2nd ballot) shall be held between the two persons receiving the largest number of votes actually cast for all candidates who have been duly nominated for and accepted the nomination for the office involved.

b. Ballots, with the names of persons in contested run-off races, shall be sent to members of This Committee no later than **Monday, May 3, 2021**.

c. In order to be considered, a ballot in contested run-off races must be received by the Secretary of This Committee no later than **Monday, at 5:00 p.m., on May 31, 2021**, and the member must have complied with Article IV, Section 7, b.

c. No vote for any person shall be counted unless the person has been duly nominated for, and has accepted that nomination for the office for which such vote is cast.

d. The Secretary shall certify the election no later than **Monday, June 7, 2021**. In the event the Secretary is a candidate for re-election, certification of the Secretary’s election shall be made by those Co-Chairs of the Standing Committee on Credentials who had been designated as “Lead Co-Chair(s)” by the Chair of This Committee in 2019, if still a member of This Committee; and, if either is not, or both are not, then by any remaining such “Lead Co-Chair” and those Co-Chairs of the Standing Committee on Rules who had been designated as “Lead Co-Chair(s)” by the Chair of This Committee in 2019, if still a member of This Committee.
Section 12: Challenges Arising Under Sections 10 and 11 herein:

a. Any challenge arising under Sections 10 and 11 herein, shall be processed in accordance with Article XII of these bylaws and the Procedural Rules of the Compliance Review Commission Promulgated and Adopted by the CDP Rules Committee Pursuant to CDP Bylaws Article V, Section 5, b). Provided, however, that any such decision of the Compliance Review Commission shall be final.
Rules for the 2021 California Democratic Party Convention

1. The primary purpose of this biennial Convention is to organize the newly-elected constituted Democratic State Central Committee (This Committee) and elect Statewide Officers and Regional Directors. Matters not heard at the Convention will be received by the Secretary and held over to the next meeting of the Executive Board.

2. The Chair of This Committee shall be the Chair of the Convention and the Secretary of This Committee shall be Secretary of the Convention. In the absence of the Chair of This Committee, the Vice-Chair of This Committee of a self-identified gender other than that of the Chair, shall serve as the Presiding Officer and Chair of the Convention. In the event more than one Vice-Chair should fit that description, they shall act as Co-Chairs.

3. Delegates to the Convention shall be those members of the Democratic State Central Committee, or their qualified proxies, as specified in the Bylaws of This Committee, and are on, or had a right to be on, the Final Certified Roster of Members as of February 23, 2021.

4. This Convention will be held in accordance with Article III-A of the Bylaws of This Committee and the Policy Statement by the Rules Committee of the California Democratic Party on the Open Meeting Rule Adopted in Committee – July 14, 2018.

5. Certification of a delegate’s Credentials shall be in accordance with Article III-A of the Bylaws of This Committee.

6. No one will be granted access to the “floor” who is not a delegate, or proxy holder, except by special authorization of the State Chair.

7. In order to vote, and have one’s vote counted, a member must have timely:
   a. paid their dues and fees to This Committee, or had them waived,
   b. registered for the meeting, if registration was required,
   c. obtained their credential prior to the closing of credentialing, if credentials were issued for the meeting,
   d. completed and returned to the proper authority any ballot that may be issued,
   e. agreed in writing to abide by the Code of Conduct, and,
   f. signed any written ballot, if written ballots are used.

8. Proxies shall be subject to those rules set forth in the bylaws of This Committee and accordingly, shall vote in those districts where their appointing members are eligible to participate.
9. The Credentials Committee shall issue its final report and place the official voting list of delegates in the hands of the Convention Secretary subsequent to the close of registration and prior to the agendized credentials report.

10. Election of Statewide Officers and Other State Officers (hereinafter: “Regional Directors”).
   a. All Statewide Officers shall be elected by the entire membership of This Committee eligible to participate in the election.
   b. Regional Directors shall be elected by Regional Caucuses, comprised of all members of This Committee resident in the respective regions eligible to participate in the election.
   c. The election of all officers shall take place via signed written ballot sent to members of This Committee no later than Wednesday, March 24, 2021, and received by the Secretary of This Committee no later than Wednesday, 5:00 p.m., April 21, 2021.
   d. The filing of Notices of Intent-to-Run Declarations in accordance with Article III-A of the Bylaws of This Committee is a prerequisite to being an eligible candidate for election.
   e. Election shall be determined upon receiving a majority of votes cast.
   f. In the event no candidate receives a majority of votes cast, a runoff election (2\textsuperscript{nd} ballot) shall be held between the two persons receiving the largest number of votes actually cast for all candidates who have been duly nominated for and accepted the nomination for the office involved in accordance with the procedures in Article III-A of the bylaws of This Committee. Ballots, with the names of persons in contested run-off races, shall be sent to members of This Committee no later than Monday, May 3, 2021.
   g. In order to be considered, a ballot in contested run-off races must be received by the Secretary of This Committee no later than Monday, at 5:00 p.m., on May 31, 2021, and the member must have complied with Rule 7 above.
   h. Based upon Article Nine, Section 12 of the Charter of the Democratic Party of the United States of America; Resolution of the DNC Rules Committee adopted on June 23, 1994; Article XIII, Section 9 of the Bylaws of This Committee, and the Policy Statement by the Rules Committee of the California Democratic Party on the Open Meeting Rule Adopted in Committee – July 14, 2018; no vote by secret ballot shall take place at this convention.

11. The Resolutions adopted by the members of This Committee and the Executive Board of the California Democratic Party are expressions of philosophical beliefs and principles
that the Party wishes to declare. Any resolution involving a local issue will be referred to
the appropriate local Democratic Party entity.

12. **Pursuant to Article V, Section 5 (c), the Resolutions Committee has established and publish the procedures for the proposition of resolutions, which are available on the CDP WEB Site.**

13. **ADDITIONAL RESOLUTION PROCEDURES FOR 2021 CONVENTION**

a. **Form:**
   (1) All resolutions must be typed.

   (2) Inducement (e.g., Whereas) clauses shall be limited to three (3) or less, and resolve clauses shall be limited to two (2) or less.

   (3) Resolutions must be no longer than one (1) 8-1/2” x 11” typewritten page.

   (4) All resolutions must be adopted by a County Central Committee, or a Chartered Democratic Club or sponsored by twenty-five (25) members of This Committee, or a majority of the members of This Committee who meet at a Regional Meeting as described in Article III, Section 4d of the CDP’s Bylaws.

   (5) Resolutions that call for a change in the CDP Bylaws or platform, or state the endorsement or support of a candidate for public office or opposition to a candidate who is a registered Democrat, or mandates or restricts the spending of money by the CDP, shall be ruled out of order and will neither be heard by the Resolutions Committee nor be able to reach the floor by way of Section 12, d (Late/Floor Resolutions) below.

b. **Timely Resolutions:**
   (1) Resolutions must be received by the State Chair of the Party in Sacramento, by 5p.m., thirty (30) calendar days prior to a meeting of This Committee, except as provided in subsection (c) below.

   (2) Copies of resolutions submitted according to the above procedure shall be mailed by the State Chair of the Party to all members of the Resolutions Committee prior to a meeting of This Committee.

c. **Resolutions Committee will present prioritized resolutions in the committee report to the convention body.**

d. **Late Resolutions will not be accepted at any virtual meeting of This Committee, unless approved by the Chair of This Committee.**

e. **Floor Resolutions**
   (1) Twenty-five (25) copied of each resolution must be provided to the Resolutions Committee by the sponsor(s) of the resolution.
(2) All resolutions to be considered at the 2021 Convention of This Committee must be presented for consideration at the Resolutions Committee meeting preceding the general session. A late resolution, shall be considered by the Resolutions Committee at the next Executive Board Meeting of This Committee.

(3) Any resolution heard by the Resolutions Committee, failing to obtain approval, may be brought to the floor of the next Executive Board meeting of This Committee with the signatures of three hundred (300) members of This Committee on forms approved by the Resolutions Committee submitted no later than seven (7) days after the adjournment of the Resolutions Committee. No resolution failing to obtain approval of the Resolutions Committee shall be brought to the Floor of the general session of This Convention.

f. Resolutions pending at the close of a Convention of This Committee shall be referred to the Executive Board of This Committee. All such resolutions shall first be presented to the Resolutions Committee for recommendation to the Executive Board. The Resolutions Committee shall recommend: adoption, adoption with amendment, or rejection. Such resolutions shall be presented to the Executive Board for consideration in its original form unless the sponsor agrees to the amendment(s) recommended by the Resolutions Committee.


14. Any matter not provided for in these Rules for the 2021 California Democratic Party Convention, or in the Proposition of Resolutions referred to in Article V, Section 5, c, of the Bylaws and Rules of the California Democratic Party, shall be governed by Robert’s Rules of Order.
2021 Virtual CDP State Convention
Tentative Agenda
April 26 – May 2, 2021

NOTE – Caucuses and Standing Committees will be scheduled, after consultation with the Chairs. Additionally, workshops and other activities will be added to this agenda as presenters and speakers are developed and confirmed.

Wednesday, April 28, 2021
7PM Certification of Statewide Officer Elections
7PM Certification of Regional Director Elections

Thursday, April 29, 2021
6PM Credentials Committee*

Friday, April 30, 2021
10AM Resolutions Committee

Saturday, May 1, 2021
10AM Affirmative Action Committee
10AM Resolutions Committee (Prioritization)
10AM Rules Committee
3PM General Session

Sunday, May 2, 2021
10AM General Session
- Ratification of RD Elections
- Standing Committee reports
- Adoption of resolutions

**The Chair may change the timing of agenda items to accommodate scheduling as required.**
SUBCOMMITTEE REPORTS
We have previously assigned members to the various sub-committees and wish to take this opportunity to remind members of their assignments, as noted below.

You will recall that in order to increase diversity in participation and decision-making and increase potential for “mentoring” of as many members as possible, we have tried to include everyone in a sub-committee, or two, and have designated Sub-Committee Lead Co-Chairs and Co-Chairs, a departure from the past.

Additionally, we have allowed for the possibility of non-Rules Committee Co-Chairs to participate in sub-committees as Co-Chairs of the sub-committee.

We have a new member of the Rules Committee, Ryan Skolnick, and two members have been elevated to Co-Chair Status since we last visited this issue. One Chair of a subcommittee requested to have another Rulers Co-Chair take the helm. We also now have CYD Ambassadors who have requested their assignments, as well. The below takes all this into consideration.

When the sub-committees were first assigned, the Rules Committee adopted the following to allow for faster and more timely processing of matters brought before us:

1. As in the past, Lead Co-Chairs will be ex-officio members of any sub-committee, but without vote, unless they are a full member, and, as a new matter,

2. Lead Co-Chairs, if in agreement, may form and constitute, new sub-committees, without need to have approval of the full Rules Committee, subject to ratification at the next meeting of the Rules Committee.

Any further changes should await the election of officers at the next Convention. With that in mind, we request your ratification and approval of the following sub-committees and assignments, 95% of which are the same as previously presented:

<table>
<thead>
<tr>
<th>SubCommittee</th>
<th>Lead Chair Sub-Committee</th>
<th>Co-Chair Sub-Committee</th>
<th>Members</th>
<th>CYD Ambassador Assignments</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADEMS</td>
<td>King</td>
<td>Fernandez</td>
<td>Bowler, Gale, Carrillo, and Wingard</td>
<td>Luis Zamora</td>
</tr>
<tr>
<td>CAUCUSES</td>
<td>Zakson</td>
<td>Wood-Gray</td>
<td>Alcala, Bartholomeusz, Kim, Miller, and Soto</td>
<td>Brooke Pritchard and Luis Zamora</td>
</tr>
<tr>
<td>ENDORSEMENTS</td>
<td>King</td>
<td>Hernandez</td>
<td>Blackerby, Hurd, Rafiei, Weber, Wong</td>
<td>Luis Zamora</td>
</tr>
<tr>
<td>MISCELLANEOUS</td>
<td>Shay</td>
<td>Strobridge</td>
<td>Andrews, Heard II, Phillips, and Zakson</td>
<td>Brooke Pritchard</td>
</tr>
<tr>
<td>COUNTY BYLAWS</td>
<td>Chiu</td>
<td>Woods</td>
<td>Dauber, Devermont, Hansen, and Narayana</td>
<td>Brooke Pritchard</td>
</tr>
<tr>
<td>STANDING COMMITTEES</td>
<td>Woods-Gray</td>
<td>Hansen</td>
<td>Wong, Rafiei, Carrillo, and Heard II</td>
<td>Luis Zamora</td>
</tr>
<tr>
<td>OFFICERS, ELECTIONS, DUTIES, ETC.</td>
<td>Hansen</td>
<td>Hernandez</td>
<td>Bowler, Skolnick, Wong, Zakson</td>
<td>Brooke Pritchard</td>
</tr>
<tr>
<td>Caucus ReCertification Grouping</td>
<td>Lead Chair Sub-Committee</td>
<td>Co-Chair Sub-Committee</td>
<td>Members</td>
<td>Caucus</td>
</tr>
<tr>
<td>-------------------------------</td>
<td>--------------------------</td>
<td>------------------------</td>
<td>---------</td>
<td>--------</td>
</tr>
<tr>
<td>Caucus Group A</td>
<td>Hansen</td>
<td>Wingard</td>
<td>Andrews, Bartholomeusz, Carrillo, and Fernandez</td>
<td>Irish, Women’s, Filipino, and LGBT</td>
</tr>
<tr>
<td>Caucus Group B</td>
<td>Bowler</td>
<td>Gale</td>
<td>Blackerby, Dauber, Gale, and Heard II</td>
<td>Disabilities, Environmental, Progressive, and Senior</td>
</tr>
<tr>
<td>Caucus Group C</td>
<td>Zakson</td>
<td>Narayan</td>
<td>Hurd, Devermont, Strobridge, and Woods</td>
<td>African American, Business &amp; Professions, Veterans, and Rural</td>
</tr>
<tr>
<td>Caucus Group D</td>
<td>Chiu</td>
<td>Weber</td>
<td>Kim, Hernandez, Miller, and Soto</td>
<td>Chicano/Latino, Arab American, Computer &amp; Internet, Labor</td>
</tr>
<tr>
<td>Caucus Group E</td>
<td>Alcala</td>
<td>Rafiei</td>
<td>King, Phillips, Shay, and Woods-Gray</td>
<td>Asian Pacific, Childrens’, Native American</td>
</tr>
</tbody>
</table>
Procedures for 2021
Assembly District Election Meetings
(Promulgated July 25, 2020 by CDP Rules Committee
Pursuant to CDP Bylaws Article VI Section 2)

Saturday, January 9 or Sunday, January 10, 2021
and
Saturday, January 23 or Sunday, January 24, 2021

Introduction

The California Democratic Party (“CDP”) Bylaws (Article VI) provide that an Assembly District Elections Meeting (“ADEM”) shall be held in each of the 80 Assembly Districts in January of each odd-numbered year in order to elect representatives (referred to herein as “Assembly District delegates” or “ADDS”) to the California Democratic Party State Central Committee (referred to in the Bylaws as “This Committee”) and a representative to the CDP Executive Board (referred to herein as “E-Board representatives”).

Further, the By-laws set out certain parameters standardizing how the elections are to be conducted, and provide, in Article VI Section 1(i), as follows:

"The Rules Committee of This Committee shall promulgate procedures governing the conduct of the Election Meeting, including the election of 14 delegates to This Committee as set forth in Article II, Section 5, and one representative to the Executive Board, as set forth in Article VII, Section 2(c) ...."

These Procedures are intended to set out those rules and provide additional details on how the ADEMs are to be organized and conducted.

In these Procedures, *italics* are used to indicate rules that are specifically set out by the CDP By-laws. The current CDP By-Laws may be found online at [www.cadem.org/our-party/by-laws](http://www.cadem.org/our-party/by-laws). The relevant Bylaws are also included as Section IV of this document.

These Procedures are in general mandatory. ADEMs which violate these Procedures may be subject to challenge, which, especially where it can be shown that the rights of a participant or candidate was violated, could lead
to the results being voided in whole or in part, and the convening of a new ADEM.

NOTES:

These Procedures and certain amendments to the By-laws that add new language and are indicated by underline were adopted at the meeting of the CDP Executive Board Sunday, July 26, 2020. These Procedures are finalized according to those changes. Note that for ease of understanding and readability, most deletions from the Bylaws are omitted.

These Procedures may be supplemented by CDP Staff in consultation with the CDP Chair and the Lead-Co-chairs of the Rules Committee or their designee(s).

Finally, these Procedures are split into four major sections.

- Section I provides a step-by-step guide on how the ADEMs are to be located, organized, and run, and how balloting, voter verification, and ballot counting shall be conducted.
- Section II provides information on eligibility for candidates and how the E-Board Representative is selected.
- Section III provides other information.
- Section IV provides the relevant provisions from the CDP By-laws.

**Section I**

**The ADEMs, Balloting, Voter Verification, and Vote Counting**

**The Election Meeting**

When

The biennial meeting to elect ADDs and E-Board representatives shall be held on the Saturday or Sunday of the weekends immediately prior to and following the weekend when the Martin Luther King, Jr. holiday is celebrated in odd-numbered years, with such meeting beginning no earlier than 10 am nor begin later than 2 pm, with the time for registration to be open for a four-hour period.

For 2021, the meeting dates will be Saturday, January 9 and Sunday, January 10, 2021 and Saturday, January 23 and Sunday, January 24, 2021.
It is the intent of the CDP E-Board that the two weekends be utilized to spread ADEMs within a particular region over the two different weekends.

Where

In general, there shall be at least one ADEM location in each Assembly District. However, via a process set out in the By-laws, the Chair shall publicize a list of Assembly Districts in which more than one ADEM location shall be established. In deciding which Assembly Districts shall have more than one location, the Chair shall consider whether there exists good cause to do so. For the purposes of this subsection, "Good cause" may include the necessity of traveling very long distances, traveling in heavy traffic through dense population centers, or traveling in hazardous weather conditions.

The chair shall make these decisions in consultation with the Regional Director(s) responsible for the relevant Assembly District and with other interested parties appointed by the chair.

In addition to adding one or more additional locations to an Assembly District, the chair may designate a location as serving more than one Assembly District. In such locations, there will be separate check-ins, balloting area/room and balloting for each Assembly District served. (Regardless of the establishment of such dual-AD locations, the bylaws quoted above require that there be at least one location within every Assembly District.)

These decisions shall be made by November 15, 2020 and may be appealed to the Compliance Review Commission in a process set out in Article VI.

Non-Discrimination in Meeting Date and Time

Based on Article XIII, Section 1 which states:

“All public meetings at all levels of the Democratic Party shall be open to all members of the Democratic Party regardless of race, color, creed, national origin, sex, age, religion, ethnic identity, sexual orientation, gender identity, persons with disabilities as defined by the Americans with Disabilities Act of 1990 or economic status. Accordingly, the scheduling of Democratic Party affairs at all levels shall consider the presence of any religious minorities of significant numbers of concentration whose level of participation would be affected.”

Thus, every effort should be made to avoid conflicts with weekly religious observances, including the Jewish Sabbath and Sunday morning church, depending on the Assembly District. Thus, scheduling the Election Meeting anytime on Saturday or on Sunday morning is discouraged and will be reviewed for compliance with Article XII, Section 2 of the CDP By-laws, which prohibits discrimination based upon religion or creed.
Criteria for Location Selection

The ADEM location should provide a reasonable balance between population centrality and geographic centrality; should, if possible, provide access to transit; and must fulfill the following characteristics:

a. ADA compliance, including path of travel all the way from parking to registration and voting tables. Locations where stairs, regardless of elevator availability, are required to reach the registration and balloting area, should be avoided since elevators can fail.

b. Sufficient room for queuing, preferably inside the building, but if necessary to include outside portions, such outdoor areas must be protected from the elements.

c. Sufficient parking, including sufficient ADA-compliant parking.

d. Sufficient room for registration tables, which may be dramatically increased in number.

Robust cell service and preferably strong Wi-Fi service are strongly encouraged but not mandatory.

Who Runs the ADEM

The By-laws give responsibility for convening and running the meeting to a "Convener."

The Bylaws provide that the Convener “shall be selected by the Chair of this Committee in consultation with the Regional Director responsible for the Assembly District, no later than September 15 of the year prior to the ADEM meeting. The selected Convener must be (1) a registered Democrat and pledge (2) not to seek a DSCC seat from that ADEM.”

The Responsibilities of the Convener

The Convener has four basic responsibilities:

1) Assist the Chair and CDP Staff in finding and securing a location for the Election Meeting

2) Assist the Chair and CDP Staff in sending notice regarding the Election Meeting
3) **Act as the person in charge at** the Election Meeting, or, if the Convener so chooses, **designate** any registered Democrat who is not standing as a candidate for ADD representative to assume these responsibilities for the Election Meeting. This includes overseeing check-in and balloting and enforcing these Procedures.

4) **Transmit** various information to the CDP after the Election Meeting is over.

In addition, Conveners are encouraged to provide support for languages other than English that are commonly spoken in their Assembly District.

**Notice of the ADEM**

*The Convener and the Chair of This Committee shall make every reasonable effort to make known to all registered Democrats in the District of the date, time, place, and purpose of the Election Meeting, the rules for participation in the Election Meeting, and the filing deadlines and rules for candidates for delegate, by transmitting notice of the Election Meeting no later than December 3 of the year preceding the holding of the Election Meeting.*

The **Notice of the ADEM** must, at a minimum, be sent to:

1) **All members of This Committee residing in the District** (to be notified by the Chair of This Committee).

2) **All members of the County Committee residing in the District** (if one or more counties lie wholly within the District, then the notice shall be transmitted to all members of those County Committees) (to be notified by the Convener, to the list of members to be obtained from the Chairs of any County Committees which lie wholly or in part within the Assembly District).

3) **All attendees of the previous Assembly District Election Meeting** (to be notified by the Chair of This Committee).

**Proof of compliance with the provisions of the preceding subsection shall create a rebuttable presumption of compliance with the notice requirements in the CDP By-laws.** In addition, it is recommended that notice be sent, via press release, to at least one newspaper serving the area, and that e-mail notice on list serves known to be frequented by interested persons, be given with a link to the CDP website page noticing the meeting.

**Running the ADEM**

ADEMs serve one purpose: to elect the 14 ADDs and the AD E-Board representative. No other business or program is to be conducted. Given this, the business of the meeting is simple:

1) Provide a drop-off location for those dropping off vote-by-mail ballots

2) Facilitate check-in of participants without vote-by-mail ballots
3) Provide forms for those who wish to cast a provisional ballot.
4) Provide a ballot to each checked-in participant and ensure that each ballot contains the registration number of the participant.
5) Collect Ballots into the ballot box
6) Publicly count the following:
   a. number of ballots cast
   b. number of spoiled ballots (if any)
   c. number of hand-filled registration forms (if any)
   d. number of voter registration affidavits (if any)
7) Fill out a form that accurately reflects the number of items in number 4
8) Publicly seal the ballot box
9) Deliver the ballot box to an approved shipper for delivery to a designated CDP office

NOTE: Only the physical number of ballots are counted, not the votes cast on each ballot.

Electioneering

The Convener shall also be in charge of taking reasonable steps to enforce the electioneering rules, which prohibit campaign activity inside the room where the check-in and balloting activities take place, or if there is no “room” than electioneering shall be prohibited within 100 feet of the tables where the check-in and balloting processes are taking place.

Check-in Process

Each person wishing to participate must be eligible and must check-in through the ADEM registration system, either in advance or on-site

Eligibility: Each person wishing to cast a ballot must be a registered Democrat residing in the relevant Assembly District and who has completed the registration process.

NOTE: there are NO other qualifications for participation. No voter registration checks or challenges to eligibility shall occur at the ADEM itself. If a person wishing to participate is unsure of their registration status, they may fill out, sign, and submit a new voter registration affidavit, which must be submitted at the check in by either a hard copy VR form provided by the ADEM registration volunteer or by the participant showing proof of their registration on line through their mobile device.

How to vote:

There are multiple ways to vote:

1) By January 8, 2021, pre-register and get verified through an online form, select vote-by-mail, receive a vote-by-mail ballot and return the ballot either via the mail or at an ADEM location.
2) By the date of the participant’s ADEM, pre-register, get verified, select vote in person, receive a registration number, and use that number to receive a ballot on site and fill out and deposit the ballot there.
3) For voters that do NOT (or cannot) pre-register, there are two further ways to vote a provisional ballot at their ADEM site(s):
   a. Fill out a form on a smart phone, receive a provisional registration number, and use that number to receive a ballot on site and complete and deposit the ballot there.
   b. Exact same process as the preceding option, except instead of filling out a form on a smart phone, fill out a paper form, which will contain a provisional registration number, and use that number to receive a ballot on site and complete and deposit the ballot there.

Pre-Registration (Verified)

Vote-by-Mail Participants (Deadline: 1/8/2021)

Registered Democrats who wish to participate in the ADEM for the Assembly District in which they reside may obtain a vote-by-mail ballot by registering with the ADEM system at a form accessed from the CDP ADEMs page.

In order to qualify for a vote-by-mail ballot, the participant must be verified by the website as a registered Democrat in California. Upon verification, a participant wishing to vote by mail must selected “vote-by-mail” and the participant will be mailed a vote-by-mail ballot appropriate for their Assembly District. The deadline to request a Vote-by-Mail ballot is January 8, 2021, at 11:59 pm.

Return of Vote-by-Mail ballots: Participants who receive their vote-by-mail ballot may fill it out and return it EITHER by mail OR by dropping it off at any ADEM location in the State. ADEM locations and dates and times when they will be open will be posted on the CDP ADEMs page.

NOTE: All participants who complete the verification process and receive a ballot in the mail and return it either my mail or at an ADEM site can be assured that their ballot will be counted.

In-person verified voting

The CDP strongly encourages all participants to pre-register and vote by mail. However, for those who do not meet the deadline or prefer to vote in person, a participant can obtain a verified registration code by using the form referred to in the Vote-by-mail section described above, selecting “Vote in-person,” receiving a registration number, and using that number to receive a ballot on site and fill out and deposit your ballot there.

NOTE: While the deadline for being verified and receiving a vote-by-mail ballot is January 8, 2021, the deadline for being verified and voting in person is the date of the particular ADEM. In other words, a person could fill out the verification form at the ADEM site itself (assuming there is sufficient cell service to connect to the form) and vote a non-provisional ballot.
Difficulties in completing the verification: Up to the January 8, 2020 deadline, if a participant is having difficulty completing the online verification process, they may ask for assistance via email. Staff will attempt to resolve the verification issues.

Non-verified voting

After January 8, 2021, if a participant cannot complete the verification process, there are two alternatives to receive a provisional registration number at the ADEM site:

1) Use an alternative online form that does not require verification. This will generate a provisional registration code which can be placed on a ballot at the ADEM site and cast.
2) At the ADEM site, fill out by hand a paper form and transfer the provisional registration code to the ballot that is filled out and cast.

NOTES:

1) These “non-verified” methods will provide the ability to cast a provisional ballot. Such a ballot will be counted ONLY if the CDP is able to verify that the participant a registered Democrat within the Assembly District and thus eligible to vote in that ADEM.
2) Same-day registration is allowed. If a participant is not sure about their eligibility, they may fill out a registration affidavit (registering as a Democrat) and as long as the affidavit is valid (including a residence address in the Assembly District), then the provisional ballot should be verified and counted.

Ballots

The ballots will be machine-readable and shall contain the names of all qualified candidates (sorted by gender), a place to enter a unique registration identifying number (if not already filled in), and shall indicate which candidates have agreed to serve as representative to the executive Board if they are offered the position under the Bylaws.

For in-person voting, the CDP will provide an adequate supply of ballots.

Balloting

For vote-by-mail balloting, verified participants will return the completed ballot in a postage-paid envelope.

For in-person voting, once a participant has properly registered, they will be issued a ballot. Upon receiving the ballot, the participant may mark their choices to vote for up to 14 candidates (regardless of gender), ensure that their unique registration number is entered on the ballot, and deposit it into the ballot box. The ballot box shall be monitored at all times to prevent tampering.
If a participant needs assistance in marking their ballot, such assistance may be rendered by any person of the participant’s choosing, except that no candidate may provide such assistance.

At the designated time to close registration, the Convener shall announce that registration is closing. If any people seeking to vote remain in the line, the Convener shall cause a volunteer to stand at the end of the line. No person arriving after that time shall be allowed to check in, but all persons
in line at the time of the close of registration shall be allowed to check in. Upon the close of registration or when the last person in line at the close of registration has checked in (whichever is later), the Convener shall announce that check in has been completed and that balloting will be closed in five minutes. Upon the expiration of that five minutes, the convener shall announce that balloting is closed.

**Post-Balloting Procedures at ADEM Locations**

Upon the close of balloting, the convener shall publicly and at a location visible to as many people as possible remove the ballots from the ballot box and shall cause (by a method promulgated by CDP staff) number of ballots to be counted. No person shall handle the ballots except the Convener and/or their designee(s). No ballot counter shall be a candidate for ADD. The number of spoiled ballots, hand-filled registration forms, new voter registration affidavits shall also be counted.

Once the ballots, spoiled ballots, hand-filled registration forms, and registration affidavits have been counted, the form provided by the CDP shall be filled out with the information requested on the form, a photo shall be taken of the form, and the form, the voted ballots, any hand-filled registration forms, any voter registration affidavits, and any extra materials shall be placed back into the box. The photo of the form shall be transmitted via email to the CDP via an email address provided by the CDP. The CDP shall post an image of the form on the CDP website.

The box shall be sealed and the Convener and at least one other person shall deliver the ballot box to a designated shipper for delivery to a designated CDP office. Note: in those locations (if any) serving more than one Assembly District, each AD will have its own ballot box.

**Post-Meeting Transmittal of Materials:**

After the meeting is over, the Convener shall immediately transmit to a designated office of the CDP the ballot box containing the cast ballots and other materials as described in the previous section.

**Voter Verification**

The system of registration, voting and verification is designed to:

1) Preserve the confidentiality of a participant’s ballot to the greatest extent possible while
2) Providing a system whereby each participant’s eligibility to vote may be confirmed.
Upon receipt of each ballot box, CDP staff will do the following:

1) Store the box in a secure location
2) Open the box and remove the material
3) Scan all the ballots into individual PDFs – each scanned PDF ballot shall be able to be identified by the voter by their unique identifying number, to the extent technology allows.
4) Separate the ballots into those that are verified and those that are provisional
5) For the verified ballots, they will be delivered to a third-party vendor for counting.
6) For the provisional ballots, staff shall:
   7) Cause to be entered into the online registration system any hand-filled forms that were not already entered
   8) Cause the list of participants to be checked against voter registration records.
      a. If a participant’s information matches a voter record and confirms that the participant was eligible to vote, that participant’s ballot shall be counted
      b. If a participant filed a new voter registration affidavit as a Democrat as part of the check-in process, that address will be checked for eligibility in the relevant Assembly District.
         i. If the address is eligible the ballot will be counted
         ii. If the address is not eligible the ballot will not be counted
      c. For all other participants, if a participant’s information cannot be matched to an eligible voter record based on the information that the participant provided, then:
         i. The participant shall be sent an email stating that their status could not be confirmed and provided instructions on providing information to confirm their eligibility. (For example, correcting an address or the spelling of the participant’s name as registered.) Such participants shall have no less than 72 hours to provide this information to the CDP. NOTE: that the participant shall NOT be permitted to update their actual voter registration status at this point in the process, but must demonstrate that they were actually eligible to participate in their ADEM on the date of the ADEM.
         ii. If a participant so contacted provides information that confirms their eligibility to vote in the relevant ADEM, then their ballot shall be counted.
         iii. If a participant (a) could not be contacted because they did not provide a valid email address, (b) does not respond to the email sent by the CDP, or (c) responds but the information does not, in the CDP staff’s opinion, confirm their eligibility, then their ballot shall not be counted.
9) Once the provisional ballots are validated, those ballots shall also be sent to a third-party vendor for counting.
10) To the extent technologically feasible, shall provide a system so
that each participant may check the status of their ballot without compromising the confidentiality of the ballots.

11) All paper materials shall be securely preserved for 6 months after the date of the last ADEM in each cycle.
Vote Counting

After the verification process is completed, CDP staff shall ship all ballots to a third-party vendor for counting.

If any result that could affect a candidate’s election as an ADD or as the AD E-Board representative is found to be closer than 2%, the process shall be repeated for that ADEM.

The results will be promptly posted on the CDP website.

Representative to Executive Board: As provided in the Bylaws, the position of AD Representative to the Executive Board shall be offered to the highest-finishing ADD who had indicated their willingness to serve if elected at the time of their application for ADD. CDP Staff shall follow the procedure outlined in the Bylaws, including the process to be followed if the person offered the position declines it.

Section II

Candidate Eligibility and Selection of E-Board Representative

Who May Run for Assembly District Delegate to the California Democratic State Central Committee (DSCC) and How to Apply

The qualifications for running for Assembly District Delegate (ADD) to the California State Central Committee are the same as those for participating in the ADEM, with four important caveats: 1) the candidate must file their application to the CDP during a filing period that starts 30 days prior to the first ADEM and ends 30 days later, so that they can be checked for eligibility, 2) the candidate must pay a $30 filing fee to the CDP (which will be waived if the candidate declares a hardship); and 3) the candidate must be registered to vote as a Democrat in the Assembly District in which they are applying to run as of the preceding general election (for 2021, November 3, 2020), unless the candidate turned 18 or was naturalized after that deadline, and is registered to vote at the time of candidacy filing; and 4) a candidate does not need to be present to be eligible for election.

Prospective candidates should use the form on the CDP website to apply to be a candidate.

For 2021, the filing period will open on Tuesday, November 15, 2020 and close at 5 pm on Thursday, December 10, 2020.

Candidates should confirm receipt of filing prior to the deadline. The CDP will not be responsible for failed, delayed, unreadable, or corrupted filings whether by hardcopy delivery or electronic filings such as faxes or emails.
Requirements to Run for Assembly District Representative to the Executive Board

As provided in Section 1(j), the position of AD Representative to the Executive Board shall be offered to the highest-finishing ADD who had indicated their willingness to serve if elected at the time of their application for ADD. The form by which a candidate shall file for ADD shall include a place to indicate that the candidate would serve the E-Board representative if selected. As the bylaws provide, \[i\]f that person declines to serve as Executive Board Representative, then the opportunity shall be offered to each E-Board candidate in the order of votes received. Any ties shall be resolved by methods provided in the ADEM Procedures. If all E-Board candidates decline the opportunity, then a caucus of those members of This Committee resident in the Assembly District (except those elected by a county committee pursuant to Article II, section 4), shall meet at the next meeting of This Committee to elect an Assembly District Representative to the State Executive Board.

Publicity of candidacy on CDP Website

The CDP shall post eligible delegate (ADD) candidate names (to be updated no less than once per week starting with the opening of the filing period) on the Party's website, along with statements by the candidates, with the proviso that such statements be no longer than 2400 characters (about 416 word including spaces) and shall not mention the name of any other candidate. NOTE: Statements shall be otherwise published as submitted; no additions, corrections, or other edits shall be made once submitted.

Further, as Section 1(h) now provides, "Candidates may also provide a link to a video campaign statement as long as such statement does not mention the name of any other candidate." This video statement may be posted to the service of the candidate’s choice.

Section III

Other Information

Additional Information for Conveners

The Democratic Party office in Sacramento will be open (at 10AM) to answer all questions through the CDP Office phone line - 916.442.5707

In addition to the information above, Conveners should follow these Procedures to ensure a successful meeting:

A. ADEM registration, check-in and balloting must be open for at least four hours after the time called for in the notice of the meeting. All publicity
should state that doors open at the time called for in the notice of the meeting (earlier if needed, especially in big turnout venues).

B. The Convener should ensure that the CDP is informed of the name of the building, room number, address, accurate intersection details and directions, and an on-site phone number. Further, the CDP should be given the names and mobile numbers of the Convener and their deputies.

C. The Convener must ensure that the ADEM site is available and open by time called for in the notice of the meeting (set-up should start at least one hour before doors are to open). No one will be allowed to vote in the ADEM who has not arrived by four hours after the time when registration and check-in opens, which can be no earlier than the time called for in the notice of the meeting. (People standing in line to get in at that time are considered to have arrived in time);

D. The CDP will provide the following materials:

1) Machine readable ballots with eligible candidates’ names pre-printed on the ballots.
2) Sufficient pens or pencils to mark the ballots
3) Blank ADEM registration forms
4) Voter registration affidavits
5) Form for reporting the number of ballots voted, registration forms received, and voter registration affidavits received
6) A ballot box (more than one where the location serves more than one Assembly District)
7) Signage explaining the process and the link for the online registration form (including that filling out the registration form and obtaining a unique registration form is mandatory to be able to receive and cast a ballot)
8) Signage prohibiting electioneering within the room where the check-in and balloting processes are taking place. (If there is no “room” then electioneering shall be prohibited within 100 feet of the tables where the check-in and balloting processes are taking place.)
9) Materials to seal the box
10) Information about how to return the ballot box(es) to the CDP

E. The Convener should ensure that there are adequate tables and chairs to run the check-in and balloting processes and that there are adequate volunteers (the CDP will assist with this)

F. The Convener or their designee (not a candidate for ADD) should oversee the check-in process. With regard to this process, **NOTE:** that there are no challenges to registration. Each participant must either provide their unique registration number (generated through the online system) or receive one after filling out by hand the registration form.
G. At the time designated for the close of registration, all persons not yet registered wishing to be participants and who are standing in line at that time shall be allowed to check-in. Registration shall not be closed until all such persons have been registered or found to be ineligible. However, persons who are not standing in line at the time of the close of registration shall not be allowed to register and receive a ballot.

H. The Convener should appoint three or more individuals to serve as witnesses to the counting of ballots cast at the ADEM. All counters must be registered Democrats. Neither the Meeting Chair (Convener) nor any of such witnesses shall be ADD or E-Board Representative candidates. Each of the witnesses shall sign an affidavit attesting to the results of the voting.

I. Immediately following the close of balloting of the ADEM, the Convener shall follow the Post-Balloting Procedures in Section I above.

J: A few reminders about balloting

1) Upon receipt of the ballot, a participant may vote for between 1 and 14 candidates. Voting for more than 14 candidates will invalidate the ballot.

2) A participant may distribute their votes among genders as they wish, as long as they do not vote for more than 14 candidates in total.

3) If a mistake is made that cannot be corrected, the participant should ask for a replacement ballot. The previously marked ballot should have the word “SPOILED” written across it and placed in the ballot box. The participant’s same unique identification number should be entered on the replacement ballot.

4) There is no proxy voting.

5) Once a participant receives their ballot, they may vote and leave.

K: Challenges to Participants: There are NO challenges to participants. Anyone who believe they are eligible may check in and vote. ALL ballots will be verified for eligibility prior to counting.

L: A few other notes:

1. Sometimes an ADEM site is open, but someone forgets to bring the keys to the bathrooms or there is no toilet paper. Be sure to get the contact information including cell phone for the person in charge of the site (such as an office manager, facilities manager or janitor working the day of the ADEM).
2. All ADEMs are open to the public and the media.

3. **Electioneering:** Candidates for ADD can hand out literature (e.g., flyers, slate cards) at the ADEM. Candidate or slates may set information tables, food tables, etc. However, no such activity, including talking to voters in line, may occur inside the room where the check-in and balloting activity is taking place. (If there is no “room” than electioneering shall be prohibited within 100 feet of the tables where the check-in and balloting processes are taking place.) Conveners should have signage indicating where electioneering is prohibited.

4. There may be an ADEM with a person(s) who shows up claiming that they filed as a candidate before the deadline but their name is not listed on the ballot. It is too late to be added, and they were required to check with the CDP to confirm their candidacy during the candidate filing period between November 10 and December 10, 2020.

5. The Co-Lead Chairs of the Rules Committee of This Committee may make amendments to these Procedures to conform to changes in the CDP By-laws that occur prior to the ADEMs.

**Questions and Answers:**

- **Must candidates be present at the ADEM?**
  - No.

- **Can participants register or reregister to vote at the ADEM?**
  - Yes. Simply fill out a voter registration affidavit and turn it in to the registrar.

- **Are ballots secret or open?**
  - Ballots are confidential. No personally identifiable markings are placed on the ballot. The unique identifier placed on each ballot is used in the post-balloting voter verification process. If a voter was found to be ineligible to participate during that process and was not able to demonstrate eligibility during the “cure” process, the identifier will be used to exclude the ineligible participant’s ballot.

- **May a participant request assistance in marking their ballot?**
  - Yes. If a participant needs assistance in marking their ballot, such assistance may be rendered by any person of the participant’s choosing, except that no candidate may provide such assistance.
Section IV

Bylaws applicable to the ADEMs, showing changes to be considered/adopted on July 26, 2020

Draft Amendments as approved by the Rules Committee, June 14, 2020

Part 1: Revise Article VI to read as follows:

ARTICLE VI: ASSEMBLY DISTRICTS AND ASSEMBLY DISTRICT ELECTION MEETINGS

Section 1. ASSEMBLY DISTRICT ELECTION MEETINGS

a. Regular, biennial Assembly District Election Meetings shall be held within each Assembly District in the State for the purpose of electing from each Assembly District 14 members to this Committee and one representative to the Executive Board:

(1) The Election Meetings shall be held on the Saturday or Sunday of the weekends immediately prior to and following the weekend when the Martin Luther King, Jr. holiday is celebrated second Monday in January in odd-numbered years, with such meeting beginning no earlier than 10 am nor begin later than 32 pm, with the time for registration to be open for a two-four-hour period.

(2) Persons eligible to participate shall be all registered Democrats residing in the Assembly District, who have agreed in writing to abide by the Code of Conduct.

(3) Persons eligible to be candidates for Assembly District representative or Assembly District Representative to the Executive Board shall be all registered Democrats who were eligible to participate as such in the preceding General Election; provided however, that if a person turned 18, or became a United States citizen by virtue of naturalization, after the last day for registration for said election, execution on or before the end of the filing period referred to in Section 1(i) of the Article of a legally valid voter registration form showing a residence within the Assembly District shall constitute prima facie evidence of eligibility to participate; and has agreed in writing to
abide by the Code of Conduct.

(4) The Convener of the Election Meeting shall be selected by the Chair of this Committee in consultation with the Regional Director responsible for the Assembly District, no later than September 15 of the year prior to the ADEM meeting. Should no person be selected by September 15, the Chair of This Committee shall select a person. The selected Convener must be a registered Democrat and pledge not to seek a DSCC seat nor an Executive Board position from that ADEM.

b. Locations

(1) There shall be at least one ADEM location in each Assembly District.

(2) Prior to the 2021 ADEMs and prior to the first ADEMs after each decennial reapportionment is finalized, the Chair of This Committee shall publicize a list of Assembly Districts in which more than one ADEM location shall be established. In deciding which Assembly Districts shall have more than one location, the Chair shall consider whether there exists good cause to do so. For the purposes of this subsection, The Convener of the Election Meeting may request a variance from the date, time, and registration period duration of the Election Meeting as set out in Article VI, section 1.a.(1) to another date and time during the second weekend in January in odd-numbered years, or to allow for the holding of the Election Meeting simultaneously at more than one site in the Assembly District, or to modify the duration of the registration period, by filing an application with the State Chair by November 1, or next business day if the date falls on a state holiday or weekend, of the year preceding the holding of the Election Meeting showing good cause for such a variance. "Good cause" may include the necessity of traveling very long distances, traveling in heavy traffic through dense population centers, or traveling in

1 The language “Prior to the 2021 ADEMS and” shall be deleted from these Bylaws upon the finalization of the reapportionment following the 2020 Census.
hazardous weather conditions. The State Chair must reply by November 10, or next business day if the date falls on a state holiday or weekend. It is the intent of the Executive Board that the two weekends be utilized to spread the Election Meetings within a particular Region over the two different weekends. It is also the intent of the Executive Board that the provision for the simultaneous holding of more than one meeting is meant to apply primarily to the very large districts connected by often-closed mountain passes. Such decisions may be adjusted for each ADEM cycle, but will otherwise carry over from the previous ADEM cycle, until the finalization of the next reapportionment.

(3) In consultation with the Regional Director(s) resident in the Assembly District and with other local interested persons appointed by the Chair, and consistent with paragraph (2) above, the Chair shall identify one or more appropriate locations in each Assembly District by November 15 of the year preceding the ADEM. The location selection shall be guided by criteria provided in the ADEM Procedures and shall be posted on the Party’s website.

(4) For the convenience of Democrats registered in geographically large Assembly Districts, The Chair of This Committee may designate one or more ADEM locations to serve more than one Assembly District, as long as each Assembly District is served by at least one location within that Assembly District.

(5) Challenges on location decisions:

(a) Any member of This Committee may challenge location decisions affecting the Assembly District in which they are registered to vote to the Compliance Review Commission by November 22 of the year preceding the scheduled ADEM. Such filings may challenge decisions as to specific locations or as to the number of locations for a particular Assembly District.
(b) As to challenges concerning specific locations, such an appeal must contain an immediately available alternative to the selected location that also meets the location criteria in the ADEM Procedures at a similar cost. The Compliance Review Commission may, in its sole discretion, dismiss such a challenge if it does not contain the required information on an alternative location as to its availability and suitability.

(c) Notwithstanding any other language in these Bylaws, the Compliance Review Commission may follow an expedited schedule to make a decision by December 15, and the decision of the Compliance Review Commission on matters in this subsection shall be final.

c. The Chair of This Committee, in consultation with the appropriate Regional Directors and the Conveners shall, no later than November 15 of the year preceding the holding of the Election Meeting, or next business day if date falls on state holiday or weekend, publicize on the Party’s website notify the Chair of This Committee and the Chair of each County Committee which lies wholly or in part in the district of the date, time, and place of the Election Meetings. Failure to do so by that date shall empower the Chair of This Committee to designate a new Convener who shall provide such notice no later that December 3 of the year preceding the holding of the Election Meeting, or next business day if date falls on state holiday or weekend. The Chair of This Committee shall post this information on the Party’s website.

d. The Convener and the Chair of This Committee, as indicated below, shall make every reasonable effort to make known to all registered Democrats in the Assembly District of the date, time, place, and purpose of the Election Meeting, the rules for participation in the Election Meeting, and the filing deadlines and rules for candidates for delegate, by transmitting notice of the Election Meeting no later than December 21 of the year preceding the holding of the Election Meeting, or next business day if date falls on state holiday or weekend, to the following persons:

(1) All members of This Committee residing in the District (to be notified by the Chair of This Committee).
(2) All members of the County Committee residing in the District (if one or more counties lie wholly within the District, then the notice shall be transmitted to all members of those County Committees) (to be notified by the Convener, to the list of members to be obtained from the Chairs of any County Committees which lie wholly or in part within the Assembly District).

(3) All attendees of the previous Assembly District Election Meeting (to be notified by the Chair of This Committee).

e. Proof of compliance with the provisions of the preceding subsection shall create a rebuttable presumption of compliance with Article XIII, sections 3, 5 and 6.

f. The Convener or the Convener’s designee shall preside at the Election Meeting as chair, and Convener shall be responsible for conducting the Election Meeting in conformance with the ADEM Procedures in effect at that time. forward a list of names, addresses, e-mail addresses, and phones of all persons attending the Election Meeting as participants to the Chair of This Committee within three days after the Election Meeting is held.

g. In order to receive a ballot, each Election Meeting participant shall agree be asked, on via a form provided by the Secretary of This Committee, to allow the Party to use the contact information they submit as part of the registration process for outreach purposes. indicate their willingness to assume an organizational responsibility for one or more precincts within the district or to assume another specified organizational responsibility for the Party. Copies of a list of the persons so expressing such willingness to assume responsibility and of the responsibility each person is agreed to assume shall be sent by the Convener to the Chair of This Committee and the Chair(s) of the appropriate County Committee(s).

h. The Rules Committee of This Committee shall promulgate ADEM Procedures governing the organization and conduct of the Election Meetings, including the election of 14 delegates to This Committee as set forth in Article II, Section 5, and one representative to the Executive Board, as set forth in Article VII, Section 2(c), which Rules Procedures shall include a process for applying as a candidate for delegate, including an opportunity to indicate a willingness to serve.
as Representative to the Executive Board if elected as provided in Section 1(j)(1) below for candidates for delegate and for candidates for Representative to the Executive Board, a filing fee of $30 (which may be waived due to hardship and such waiver shall be available as an option online and on all written forms) for candidates for delegate, a filing period of 30 days which shall start 60 days prior to the date of the first biennial Assembly District Election Meetings and end 30 days after the start of the filing period, and call provide for the posting of eligible candidate names (to be updated no less than once per week starting with the opening of the filing period) on the Party's website, along with statements by the candidates, with the proviso that such statements be no longer 2400 characters and shall not mention the name of any other candidate. Statements shall be published as submitted; no additions, corrections, or other edits shall be made once submitted. Candidate may also provide a link to a video campaign statement as long as such statement does not mention the name of any other candidate.

i. Post-ADEM Procedures:

(1) When the time for balloting has ended according to the ADEM Procedures, the Convenor shall proceed to count the number of ballots (but not the votes) according to the ADEM Procedures. Upon conclusion of the election conducted pursuant to the previous paragraph, The Convener shall immediately transmit by telephone, fax or e-mail to the Chair of This Committee (or their designee) the number of ballots, names and titles of those elected. The ballot box shall be sealed with the voted ballots, blank ballots and all supporting materials, and delivered to one or more addresses designated by the Chair of This Committee.

(2) Upon receipt of the ballot boxes, and after a process to verify participant eligibility is completed, The Chair of This Committee (or his designee) shall cause the eligible ballots to be counted and shall publicize the results on the CDP’s website. The Chair shall then start the process of offering the position of Assembly District Representative to the State Executive Board to the appropriate persons as provided in subsection (j)(1) below. Upon acceptance of the position, those persons’ names shall also be so publicized. Within 72 hours of the conclusion of the election conducted pursuant to the previous paragraph, the Convener shall transmit to the
Chair of This Committee various materials as detailed in the procedures governing the conduct of the Election Meeting, including but not limited to the sign in sheet listing the participants in the Election Meeting, the election results, the ballots, a copy of the list of the persons expressing willingness to assume district-level or other responsibilities and of the responsibility each person agreed to assume, and whatever dues are collected at the Election Meeting.

3) Failure by the Convener to return the materials referred to in the previous paragraph shall result in the withholding of that Convener’s credential to, or ability to register for, any meeting of This Committee and its Executive Board for the remainder of the term, until such time as the Chair of This Committee certifies that the materials have been returned as required or upon the Chair’s finding of good cause, waives same.

j. Assembly District Representatives to the State Executive Board:

(1) An Assembly District Representative to the State Executive Board shall be chosen at each Assembly District Election Meeting as follows: after the results are finalized, from among those persons who will be delegates (resident in the respective Assembly District) to the forthcoming biennial convention of This Committee by virtue of being a member of This Committee pursuant to Article II, Section 2b, 2d, 2e; Article II, Section 3; or Article II, Section 5. In the event that no qualified candidate is elected at an Assembly District Election Meeting, then the highest vote-getting candidate from among those who both won a seat as a delegate and had indicated their willingness to serve as the Executive Board representative at the time of the filing of their candidate application (for the purpose of this paragraph, “E-Board Candidates”) for Assembly District Representative shall be provided the opportunity to serve as Executive Board Representative if that person so chooses. If that person declines to serve as Executive Board Representative, then the opportunity shall be offered to each E-Board candidate in the order of votes received. Any ties shall be resolved by methods provided in the ADEM Procedures. If all E-Board candidates decline the opportunity, then a caucus of those members of This Committee from the resident in the
Assembly District as described above (except those elected by a county committee pursuant to Article II, section 4), shall meet at the next meeting of This Committee to elect an Assembly District Representative to the State Executive Board, who must be qualified under the same criteria as used for direct election at the Assembly District Election Meeting.

(2) In the event that an Assembly District has not been represented at two successive meetings of the Executive Board, the Representative shall be subject to removal from the board upon notification of the Regional Director in whose region the Assembly District is contained.

(3) In the event of a subsequent vacancy of the office of Assembly District Representative to the State Executive Board (either by operation of this subsection j(2) or otherwise), the Regional Director for the applicable Assembly District shall call a public meeting of the members of This Committee resident in the Assembly District, who shall fill the vacancy from among those persons enumerated in paragraph (1) of this subsection j. This meeting shall be called with at least 10 days notice to the members of This Committee resident in the Assembly District. For the purpose of this meeting only, a quorum shall be 5 (five) members of This Committee resident in the Assembly District. Once the vacancy is filled, the person who called the meeting to fill the vacancy shall notify, in writing, the State Chair of the Party of the selection made pursuant to this subdivision.

Part 2: revise Article XII, Section 2, (e), (1) to read:

All appeals of decisions of the Compliance Review Commission subject to appeal must be received by the Secretary of This Committee, with copies to the Chair of This Committee, within twelve (12) days of the decision of the Compliance Review Commission. Upon receipt of an appeal, the Secretary shall notify the members of the Compliance Review Commission, the Chair of This Committee, and the prevailing parties of the receipt of an appeal. All responses shall be filed with the Secretary of This Committee with copies to the Chair of This Committee, the members of the Compliance Review Commission and the appellants, within 12 days of receipt of the appeal by the Secretary of This Committee.

Part 3: STRIKE Article XIII, Section 9 a and b and substitute as follows:
Section 9. SECRET BALLOT AND VOTER’S RIGHT TO KNOW

a. The Democratic Party is committed to:

   (1) the preservation of the right of the voter to a secret, secure, and counted ballot at the first determining step of the national delegate selection process,

   (2) the voter’s right to know how their representatives have voted.

b. Based upon Resolution of the DNC Rules Committee adopted on June 23, 1994 no vote by secret ballot may be taken at any meeting of any official Democratic Party body beyond the first determining step at which an individual Democrat expresses their personal and individual preference on an action that constitutes part of the delegate selection process for the Democratic National Convention.
To: Garry Shay and Kathy Bowler, Lead Co-Chairs of the CDP Rules Committee  
From: Peter Y. Chiu, Chair of the Subcommittee on County Bylaws  
Date: October 26, 2020  
Re: Status Report and Recommendation of the Subcommittee on County Bylaws

---

**Background**

Pursuant to Article VIII, Section 4 of the California Democratic Party (CDP) Bylaws, a Democratic candidate for nonpartisan office who has been endorsed by their County Central Committee (County Committee) shall also be considered to be the endorsed candidate of the CDP provided that among other things the endorsing provisions of the relevant County Central Committee Bylaws (County Bylaws) have been reviewed and approved by the CDP as consistent with the CDP Bylaws and with the fundamental rules of fairness.

The Subcommittee on County Bylaws of the CDP Rules Committee was formed on February 23, 2018 and was charged with the task of reviewing the County Bylaws if so requested by the County Committees. The Subcommittee will determine among other things if the County Bylaws and other County Committee governing documents such as standing rules, policies, and procedures are consistent with the CDP Bylaws and with the fundamental rules of fairness. The Subcommittee will then make a recommendation to the CDP Rules Committee as to whether the CDP should approve the endorsing provisions of the County Bylaws, or not.

**Status Report**

**A. Humboldt County**

The Humboldt County Democratic Central Committee (HCDCC) submitted its amended Bylaws dated October 14, 2020 and the Endorsement Procedure dated October 14, 2020 to the CDP for review after the HCDCC had accepted the Bylaws changes suggested by the Subcommittee on County Bylaws. The Subcommittee has completed the review of the amended HCDCC Bylaws as well as the Endorsement Procedure.

It is the conclusion of the Subcommittee that the amended HCDCC Bylaws and Endorsement Procedure as reviewed are at least minimally sufficient as per the current CDP Bylaws and the Open Meeting Rule Policy Statement of the CDP Rules Committee. Therefore, the Subcommittee recommends that the endorsing provisions of the amended HCDCC Bylaws dated January 16, 2020 should be approved by the CDP for the endorsement process of nonpartisan offices, so that the endorsement of the HCDCC for nonpartisan offices may become the official endorsement of the CDP.

**B. Shasta and Mono Counties**

Representatives of the Central Committees of Shasta and Mono Counties contacted the Subcommittee on County Bylaws recently regarding the process of CDP approval of County Bylaws. After some discussions, both County Committees have decided not to submit their County Bylaws for CDP review at this time. Both County Committees intend to amend their County Bylaws in 2021 and then submit...
them for CDP review. The Subcommittee will continue to work with both County Committees to make suggested changes to their County Bylaws.

C. Imperial and Riverside Counties

The Imperial County Democratic Central Committee (ICDCC) Bylaws and the Riverside County Democratic Party (RCDP) Bylaws were provisionally approved by the CDP until the November 2018 CDP Executive Board meeting, by which time they should have been modified in order to conform with the CDP's Open Meeting Policy. However, both County Committees have not yet completed the necessary Bylaws amendments to meet the requirements for approval. Therefore, both County Bylaws are no longer provisionally approved.

D. Fourteen (14) Counties with Approved County Bylaws

Since the formation of the Subcommittee on County Bylaws, the following ten (10) County Bylaws have been approved by the CDP for endorsement of nonpartisan offices:

7/14/2018: El Dorado, San Luis Obispo, Ventura, and Sacramento Counties
5/31/2019: Mariposa and Fresno Counties
8/24/2019: Santa Barbara County
7/05/2020: Marin, Santa Cruz, and Contra Costa Counties
(Contra Costa County initially approved on 7/14/2018)

In addition, four (4) County Bylaws (Los Angeles, Nevada, Placer, and Sonoma Counties) were approved by the CDP prior to the formation of the Subcommittee on County Bylaws.

E. Six (6) County Bylaws Previously Not Recommended for Approval

Previously the Subcommittee also reviewed six (6) other County Bylaws (Del Norte, Lake, Monterey, Orange, San Bernardino, and San Joaquin) and did not recommend approval of these Bylaws because of deficiencies identified in the Bylaws.

Recommendation

The Subcommittee recommends that the endorsing provisions of the amended Humboldt County Democratic Central Committee (HCDCC) Bylaws dated October 14, 2020 should be approved by the CDP for the endorsement process of nonpartisan offices pursuant to Article VIII. Section 4 of the CDP Bylaws since the amended HCDCC Bylaws, and the other current HCDCC governing document as reviewed, are at least minimally sufficient as per the current CDP Bylaws and the Open Meeting Rule Policy Statement of the CDP Rules Committee.
TO: Rules Committee, California Democratic Party

FR: Sub-Committee on Miscellaneous Issues: Garry S. Shay, Cub-Committee Co-Chair; Mary Strobridge, Saundra Andrews, Drexel Heard II, Phillips, Laurance Zakson, Brooke Pritchard; and ExOfficio Member Co-Lead Co-Chair, CDP Rules Committee Kathy Bowler

RE: Report of the Sub-Committee on Miscellaneous Issues

DA: November 8, 2020

The Sub Committee reviewed the last Sub-Committee and Rules Committee Minutes and Packets, and the matters which were referred to our Subcommittee, as well as the input received from others, and took the following actions:

I. Atkins Proposal regarding Appointments:

David Atkins had submitted a proposal regarding the status of the appointments of a Democratic nominee viz-a-viz an incumbent non-Democrat, who switched parties to become a Democrat.

After reviewing input from the Credentials Committee. It was M/S/P to recommend adoption of the attached proposed amendment, the effect of which it so allow the Democratic “nominee” to keep their appointments and to give the balance of what an incumbent’s appointments would normally be to the new incumbent, for the remainder of the term. [Note: Incumbents get 5 or 6, depending on office, nominees get 2 or 3, so the difference is always 3. Also, this eliminates any duplicate representation and does not hurt the nominee for something they had no control over.]

See Exhibit A for proposed Bylaw Amendment.

II. Ramos Proposal regarding Election of CCC Representatives to CDP Ex. Bd.

Mr. Ramos submitted a proposal to change the timing of the Election of CCC Representatives to CDP Ex. Bd. from the CCC meeting after the Convention to any time on or before the CCC meeting after the Convention.

The Sub-Committee solicited input from the Federation of CCC, without response.

After discussion it was M/S/P to recommend adoption.

See Exhibit B for proposed Bylaw Amendment.

III. Proposal Regarding Precinct Leaders:

A resolution was referred to Rules for consideration of election of Precinct Leaders. Input was sought from the Voter Services Committee.
The Voter Services Committee responded suggesting that no action should be taken.

Although the sub-committee has not yet considered the response, the Full Rules Committee may still wish to take this matter back from the Sub-Committee and act on the recommendation.

See Exhibit C1 for the Original Proposal and Exhibit C2 for the response of the Voter Services Committee.

IV. Proposal Regarding Removal of Officers:

A proposal regarding the Removal of Officers was referred to the Misc. Issues Subcommittee.

After further reflection, the Sub-Committee wishes to have this proposal referred to the Sub-Committee on Officers.

See Exhibit D for a copy of the proposal.

END OF MEMO
EXHIBIT A

50
ATKINS AMENDMENT:

ARTICLE II: MEMBERSHIP

Section 3. APPOINTED MEMBERS

a. Each member identified in Section 2b or 2c of this Article, who ran as a self-identified Democrat, shall be entitled to appoint six members; except that members elected to the House of Representatives and the State Assembly shall be entitled to appoint five members. Equal Division shall be adhered to in all appointments made under this section; provided, however, that any such members who did not run as a self-identified Democrat, and became a registered Democrat after election, shall, during the remainder of that term of office, only be entitled to three (3) such appointments.

b. Each member identified in Section 2d or 2e of this Article, who ran as a self-identified Democrat, shall be entitled to appoint three members; except that nominee members for Congress and the State Assembly shall appoint two members. Equal Division shall be adhered to in all appointments under this section. In the event a person identified in Section 2b or 2c of this Article became a member by virtue of having become a registered Democrat after election, the person identified in Section 2d or 2e of this Article, who ran as a self-identified Democrat, and their appointees, shall be entitled to maintain their membership, during the remainder of the term of that office.
TIMING OF EXECUTIVE BOARD APPOINTMENTS

Explanation: This amendment would require county parties to appoint their representatives to the CDP Executive Board by their first meeting after the State Convention in an odd-numbered year, instead of requiring the appointments to be made at that meeting, thereby allowing county committees to appoint their representatives sooner.

Rationale: This would codify existing practice where county committees often appoint their Executive Board representatives before their meeting following the State Convention.

Amend Article VII, Section 2, Subdivision b, Paragraph (2) by striking “at” and inserting “no later than”, as follows:

(2) County Committee representatives to the Executive Board shall be elected by their respective County Committees as provided in their bylaws at no later than their first regular meeting following this Committee’s state convention in an odd-numbered year. Only Democratic State Central Committee Members who hold their membership by virtue of Article II, Section 4 shall be eligible for such election.
Resolution 19-05.117

Election of Precinct Leaders

WHEREAS the most effective election organization of the Democratic Party ideally depends on having as least one, and preferably two, permanent precinct leaders in every precinct in California, and

WHEREAS Will Rogers once said, "I belong to no organized political party--I'm a Democrat," and this must change if Democrats are to maximize their ability to control the outcome of elections in the face of more and more money from corporations and wealthy individuals and their PACs being used against Democrats, and

WHEREAS research shows that precinct workers who live in the neighborhood where they perform precinct work are the most effective way to counteract the influence of radio and television ads, political mailers, robocalls, social media, signage and other things money buys,

THEREFORE BE IT RESOLVED that the California Democratic Party, meeting in convention in 2019, calls for the election of resident precinct leaders in every California precinct as is done in Washington State and Texas, which will grant much needed status as elected officials to precinct workers and inspire more people to participate in this important democratic work, and

BE IT FURTHER RESOLVED that the California Democratic Party communicate with all Democratic Party legislators, statewide elected officials and Governor Newsom, urging them to enact legislation for the election of resident precinct workers as soon as possible.

Author: Derek Casady, Assembly District 78
Sponsored by La Jolla Democratic Club

Main Contact Derek Casady / 858 457 0246 / dcasady@outlook.com
Research and Thoughts on the Casady Precinct Proposal
By Luke Tesluk
(CDP Voter Services Committee)

Recently a proposal was submitted by Derek Casady to elect a member to the county central committee for each precinct. While on paper this may add more members to the central committee it does cause several issues which prevent it from being feasible or a strategy worth implementing.

To understand the issues this creates, it's important to look at the number of precincts per county. Under this proposal there would be one elected member per precinct elected to the central committee. This, presumably would occur on the primary ballot during the presidential election cycles which is the current process for electing central committee members either by board of supervisor districts or assembly districts. This would create some insurmountable challenges for county ROVs and county party leaders.

The number of precincts allotted per county would result in a huge influx of members to the Central Committee. San Diego has 1862 consolidated precincts. If we go off that model, that would mean 1862 new members on the Central Committee, which would require a much larger room and meeting space.

Imperial County, which has 218 precincts, would add 218 members, to the 30 elected slots for its Central Committee. This county has had issues filling those 30 central committee slots. There’s no chance that the county will be able to find and recruit that many people to run for the central committee for each precinct. If anything it adds a burden to the county party to recruit and find people to run for Central Committee. Its time and resources could be used elsewhere.

Modoc County has 200-400 precincts. It’s unlikely they could find 200-400+ people to run for each of those precincts. It’s difficult enough for county parties to recruit people to run for local offices.

Alpine County has five precincts. They currently have the potential for 30 people on their Central Committee. Which would create 35 members total. Alpine has 510 voters total and 255 Democrats. The membership of the Central Committee would account for one-fourth of all dems in the County.

This proposal would also have several consequences for the registrar of voters in each county.

The process for a candidate running for the county Central Committee requires several steps. A candidate must file their paperwork, then gather a prescribed number of signatures for submission to the ROV for approval. The ROV then has to validate every signature to make sure the signatures are from Democratic voters registered in that district. Each validation takes a significant amount of time. In San Diego we had almost 20 people running in each of 7 assembly
districts for a total of roughly 140 people. Which created a large amount of work for the ROV. Now imagine the amount of work for the staff of an ROV that has 70 precincts with two people running in each precinct. That’s 140 people whose paperwork they would need to process along with all the candidates who are running in the general election cycle. Along with the candidates who are running in the supervisorial districts or the assembly districts for the Central Committee.

This would be a huge addition to the number of filings already processed. Which brings up the issue of what funds would be provided to accommodate this workload. The state would need to allocate more funds to the ROV. It is safe to assume the legislature would not be willing to either make the needed changes to the California Election Code to redefine the make up of central committees or to allocate the increased funds to the ROVs. It is also unlikely that County Supervisors would be willing step in and allocate the needed funds to accommodate the extra costs - especially ones with Republican majorities in historically red counties.

In other words this proposal creates issues for county parties, the ROVs and the legislature. Based on these findings, we don’t recommend moving forward with this proposal.
EXHIBIT D
REMOVAL OF OFFICERS

An officer of This Committee this organization may be removed from office for misconduct or neglect of duty in office by the following procedures:

a. Any member of This Committee, or the members of the Conduct Commission, (hereafter, the Filer) may file a Statement of Charges to remove an Officer of this Committee (hereafter, the Accused Officer), being no more than 200 words, with the Secretary. If the Accused Officer is the Secretary of This Committee, all responsibilities of the Secretary with regard to this Section shall be carried out by the State Chair.

b. The Secretary, within seven (7) days of the receipt of the Statement of Charges, shall send to the Accused Officer by registered mail a copy of the Statement of Charges and a letter stating that the Accused Officer may either resign or file an Answer to the Statement, in not more than 200 words. Such Answer must be received by the Secretary within ten (10) days of the date that the Secretary mailed the Statement of Charges.

c. The Secretary, within seven (7) days following receipt of the Answer or the deadline for receipt of the Answer, shall issue to the Filer a Petition, which shall include the Statement of Charges and the Answer. If, within sixty (60) days of the date of the mailing by the Secretary of the Petition, the Filer returns to the Secretary the Petition with the names and signatures of 20 (twenty) thirty (30) current Executive Board members, an item for Removal of Officer shall be placed on the agenda of the next regular Executive Board meeting held at least seventeen (17) days after the submission of such Petition by the Filer to the Secretary. When the Statement of Charges is filed by the Conduct Commission, no additional signatures are required and shall be considered as the Petition referred to herein. Written notice of this agenda item must be mailed to the Executive Board no less than ten (10) days prior to the Executive Board meeting. Where the basis of a Petition is an alleged violation of the Code of Conduct, constituting sexual misconduct, as determined by the Conduct Commission, a Special Meeting of the Executive Board may also be convened to consider the Petition. A special meeting for purposes of considering such a Petition may be called by the Conduct Commission in consultation with the Chair of This Committee. In such circumstances the Chair of This Committee, or in the case of a Petition accusing the Chair of such violation, the Secretary of This Committee, shall provide written notice by letter or electronic mail to the Executive Board at least seven (7) days in advance of such a special meeting.

d. At said next regular meeting of the Executive Board, the item shall be the first item of business after the final credentials report. The Accused Officer may be removed by two-thirds (2/3) vote of all members present and voting, provided there is present and voting at least 33-1/3 percent of the membership of the Executive Board.
To: Standing Committees Chairs  
From: Rules Committee  
Date: October 16, 2020  
Re: Proposal to Revise all Committee Rules

**Background:**

Carrie Scoville and “Blue Revolution” submitted a proposal (copy attached) to provide for Procedures for each Standing Committee largely patterned after, but supplanting, CDP Bylaws Article IV, Section 8 governing Resolutions Procedures.

**Rules Subcommittee Action:**

The Rules Sub-Committee on Standing Committees met and Lead Co-Chair Garry Shay and member Drexel Heard were tasked with developing a questionnaire to solicit input from the other Standing Committees on the Attached proposal. The Proposed questions were approved at the 2020 July Executive Board.

**Standing Committee Chair:**

Please review the attached proposal and submit your responses to CDP staff, Unique Wilson, no later than October 26, 2020. Please submit your response in an attached word document to unique@cadem.org.

**Proposed Questions:**

1. Does your committee currently have a process for submission of proposals?
2. If so, is it written, or unwritten?
3. Does your Standing Committee currently accept and consider proposals brought before it by non-members or do you only consider matters that are first moved and seconded by a Standing Committee member?
4. If so, how often does this occur: rarely, occasionally, frequently, or, at every meeting?
5. If proposals are rarely submitted by persons outside the Standing Committee what was the last one that was submitted?
6. Should proposals from outside of the Standing Committee have to be submitted by more than one person or organization in order to be considered? If so, who should be allowed to submit?
7. Should proposals submitted from outside of the Standing Committee have to also be moved and seconded by Standing Committee members to be brought to a vote?
6. How should proposals be submitted? Typed? Emailed?

7. To whom should proposals be submitted? CDP Secretary? Committee Lead Chairs? All members of the Committee?

8. Should there be a cut-off date for submission of proposals?

9. If so, what should it be? 30 days? 15 days? 7 days? Other?

10. Should there be an exception to a cut-off date for exigent circumstances?

11. If so, how should it be determined? Committee vote? Lead-Chairs? CDP Chair? Other?

12. Is there any reason proposals should not be posted in advance of the meeting, or provided to Committee members in advance of the meeting?

13. How many physical copies should a proponent be prepared to bring to a meeting, if any?

14. If a proposal is stalled in Committee for an unreasonable period of time, should there be a method to bring a defeated matter before the Executive Board such as a “Discharge Petition” signed by a majority of members of the Executive Board? Some other method?

15. If a proposal is rejected by the Committee, should there be a method to bring it to the floor?

16. If so, what should that method be given that a “Discharge Petition” already requires a majority of the Executive Board to be in agreement?

17. Should “minority reports” be allowed?

18. If so, what percentage of the committee would have to agree to do so?

19. If a proposal is presented, but not considered because it dies for lack of a motion and/or second, should there be a method to bring it to the floor?

20. If so, how?
ARTICLE IV: MEETINGS

Section 8. RESOLUTION STANDING COMMITTEE PROPOSAL PROCEDURES

a. Form

(1) All resolutions must be typed. The proposal format guidelines shall be determined by each Standing Committee and posted on the Committee webpage.

(2) Inducement (e.g., Whereas) clauses shall be limited to three (3) or less, and resolve clauses shall be limited to two (2) or less.

(3) Resolutions must be no longer than one (1) 8 1/2" x 11" typewritten page.

(4) All Standing Committee proposals resolutions must be adopted by a County Central Committee, or a Chartered Democratic organization or sponsored by twenty-five (25) members of This Committee or a majority of the members of This Committee who meet at a Regional Meeting, per Article III, Section 4d.

b. Timely Resolutions

(1) Resolutions proposals must be received by the State Chair of the Party, thirty (30) calendar days prior to a meeting of This Committee, except as provided in subsection (c) below.

(2) The State Chair of the Party shall mail copies of resolutions proposals submitted according to the above procedure to all members of the Resolutions Committee prior to a meeting of This Committee.

c. Late / Floor Resolutions

(1) Twenty-five (25) copies of each resolution must be provided to the Resolutions Committee by the sponsor(s) of the resolution.

(2) All resolutions to be considered at a meeting of This Committee must be presented for consideration at the Resolutions Committee meeting preceding the general session. In order to be considered at the general session, a late resolution must have the unanimous consent of the Resolutions Committee to be considered and all resolutions must be approved by the Resolutions Committee. Any resolution heard by the Resolutions Committee, failing to obtain approval, may be brought to the floor of a meeting of This Committee with the signatures of three hundred (300) members of This Committee on forms approved by the Resolutions Committee.
(3) All resolutions to be presented from the floor shall be submitted to the Secretary of the Convention for signature verification by 5:00 p.m. on the day before the resolution is presented.

(4) The sponsor of a resolution presented from the floor shall be responsible for providing the Secretary of the Convention with sufficient copies of their resolution for each member of This Committee.

d. Resolutions Standing Committee proposals pending at the close of a Convention of This Committee shall be referred to the Executive Board of This Committee. All such resolutions proposals shall first be presented to the Resolutions Standing Committee for recommendation to the Executive Board. The Resolutions Standing Committee shall recommend: adoption, adoption with amendment, or rejection. Such resolutions proposals shall be presented to the Executive Board for consideration in its original form unless the sponsor agrees to the amendment(s) recommended by the Resolutions Standing Committee.

Argument in favor of proposal:

Current language allows only Resolutions to be approved for submission at CDP Regional Meetings.

This Rules change is intended to expand the scope of Regional Meetings to have the ability to accept proposal submissions for any Standing Committee, not just Resolutions. This will empower delegates to introduce proposals for the Rules Committee, Legislation Committee, Platform Committee (during periods of testimony solicitation), and the rest that are debated and have achieved the consensus of a collective body of delegates.

This change will enable greater participation of delegates in the formative bodies of the Party and facilitate a better understanding of how the Party operates.

All subsections of this passage are modified with the exception of subsection c. Late / Floor Resolutions which remains unchanged as it is unique to the passage of resolutions.

Respectfully submitted,

Carrie Scoville
AD70 Delegate
NEW BUSINESS
Bylaws proposals submitted by: Daraka Larimore-Hall, CDP Vice Chair

Part One: Introduction and Motivation

Compared to nonprofit membership organizations, unions and other groups that balance similar activities and goals as the CDP, there is very little counterbalance or offset to the authority of our board Chairperson. The Chair is described in the bylaws as the Party’s “Chief Executive Officer” and “Official Voice”, combining roles that in many organizations would be divided into two or more elected roles. As a result, the entirety of CDP’s staffed operations are under the sole management and discretion of the Chair. In addition, the volunteer activist-driven structures of the organization are also heavily influenced, and in some ways controlled, by the same person.

Operational decisions that are the Chair’s alone:

- Makes all personnel decisions, staff structure, wages, benefits, and hiring policy
- Sets terms of coordination with Federal, State, local and initiative campaigns, including joint fundraising and shared voter engagement programs.
- Ethical questions surrounding political contributions

Organizational decisions that are the Chair’s alone:

- Appoints all members of Standing Committees (300+ positions)
- Appoints all chairs and secretaries of Pre-Primary Endorsement Caucuses and approves locations.
- Appoints all ADEM caucus convenors and approves locations.
- Adds additional members to all Endorsement Review Committees.
- Formation of and appointment to Special Committees

Other than responsibility for occasional reports, and a seat on the ASDC and DNC, no other Statewide officer has a specific charge or authority. Any independent responsibility must be delegated from the Chair.

Most importantly, the fact that the Chair is responsible for 100% of the standing committee appointments, as well as unilateral power to form, charge and dissolve new special committees, means that discussion at all levels of the Party organization is influenced by the expressed or perceived priorities of a single Executive Officer.

A note about gender representation and officer positions: One of the major important reforms to the Party’s leadership structure in recent years has been the implementation of affirmative action in our Vice Chair positions. First a rule to insure one of the VC slots was held by a woman, and later amended and refined to include trans, non-binary and gender nonconforming Democrats. Such a practice is more complicated for positions that are more singular in their charge and purpose. Election mechanics to ensure gender equity and representation in positions like Secretary, Controller or a specific “Vice President for Internal Organizing” are much more complex and controversial than two co-equal and vaguely structured positions.

A common organizational solution to these kinds of challenges is to add more positions. In an organization as diverse as the California Democratic Party, this can be a perilous strategy that creates more problems than it appears to solve. More directly, the aim of these proposals is to
recognize the tasks and decisions that go on in the life of the State Party and create shared governance structures to get them done. Creating positions without functional purpose puts the cart before the horse.

Instead, these proposals retain affirmative action based on gender and give the leadership group as a whole the responsibility for creating a “portfolio” of concrete assignments for the Vice Chairs.

**Part Two: Organizational Options for Shared Governance**

One option employed at times by Democratic organizations, including the DNC and the CDP itself, is to elect two executive positions, one internally focused and one externally focused. In the labor movement, it is common for union members to elect a Secretary-Treasurer responsible for organization and a President who sets broad strategy and speaks on behalf of the union. A powerful Party Chairperson balanced by a strong General Secretary is also the norm among progressive political parties worldwide.

The Party could also keep its current leadership arrangement while sharing more decisions with the existing officer group. For example, most Executive Directors of NGOs have to present their budgets, organizing strategy and more to the board for approval, not just commentary. Likewise, our bylaws could delineate independent responsibilities and tasks for the officers, spreading out power and adding layers of accountability. The important part of this model, however, is to understand that organizational power should be wielded by an accountable, elected collective, not an individual.

In addition to separating the political from operational powers of the current Chair position, the models below seek to empower the other elected officer positions, both in their individual roles and as a collective body.

**Option One: Two Chairs**

**“Political Chair”: Political, Campaign and Communications Responsibilities**

- Fundraising and donor relations
- Appointments of Co-Chairs of policy committees (Platform, Resolutions, Legislation)
- Chief spokesperson for Party
- Representative of CDP to related Democratic bodies (ASDC, DNC)
- Campaign manager of Party’s Coordinated Campaign
  - Manager of campaign staff and Party staff assigned to campaign
- Relations with Party organizations in Government (Assembly and Senate Democratic Caucuses, Democratic Congressional Delegation)

**“Organizational Chair”: Organizational, Developmental and Capacity-Building Responsibilities**

- Fundraising and donor relations
- Chief Executive Officer
- Appointments of Co-Chairs of Organizational Committees (Org Development, Credentials, Affirmative Action, Voter Services)
- Personnel Management of Party staff
- Supervisor of Senior Staff
Vice Chairs: It is important to preserve the tradition of gender representation in our system of electing Vice Chairs while also providing the positions with more enumerated responsibilities. As such, in this model, the bylaws would list a number of mandatory political and organizational responsibilities, as well as standing committees related to those topics. The Executive Officers as a whole would vote on assignments for the Vice Chairs, creating a "portfolio" for each VC. They would also serve as ex-officio members of the relevant Standing Committees.

- Representation, Inclusion and Equity
- DNC and ASDC Representation
- Training and Political Education
- Local Elections and Campaigns
- Legislative Advocacy
- External Coalitions and Partnerships

Secretary: This position should be expanded from being the receiver of record for internal Party processes and producing Executive Board minutes. In this model, the Secretary would be an elected ombuds for the organization, and a check on the powers of the Chairpeople over Party rules, processes, and procedures.

- Appoints Co-Chairs of Rules Committee
- Nominates Party Ombudsperson Candidates

Controller: In the current structure, the Controller’s duties are more spelled-out than most of the others. However, similar to the Secretary, the position’s role as a liaison between the Party’s leadership, operations and fundraising and the membership could be strengthened.

- Assists in budget creation
- Supervises annual audit and additional audits as ordered by the Executive Board
- Presents fundraising and budgetary reports to Executive Board
- Appoints Co-Chairs of Finance Committee

Executive Officers As a Whole: In both this model and the one below, a new section of the bylaws should be created to explicitly establish a decision-making level of the Executive Officers, and to assign a number of powers and responsibilities, some already scattered throughout the bylaws, as described below.

- Disciplinary votes
- Appointments of Standing Committee Members
- Approval of CDP Budget
- Approval of binding legal agreements
- Approval of major vendor agreements
- Approval of Coordinated Campaign plan and budget
- Creation, charge and dismissal of special committees
- Support and Development of Regional Directors
- Support and Development of CDP Caucuses
- All are Executive Officers of the Party
In the case of a tie vote among the Officers, the Organizational Chair shall cast a tie-breaking vote.

Compensation for Officers: The bylaws should be amended to empower the Executive Board to compensate the Executive Officers.

Option Two: A Collective Executive

Under this scenario, the division of responsibilities is somewhat similar, with someone in the traditional position of Executive Director, who would be hired by the officers as a group. Additionally, some of the current powers of the Chair would be divided among the officers. This democratizes the Party’s political leadership more broadly while concentrating operational responsibilities in the Chair and ED.

Chair:

- Fundraising and donor relations
- Appointments of Co-Chairs of policy committees (Platform, Resolutions, Legislation)
- Chief spokesperson for Party
- Representative of CDP to related Democratic bodies (ASDC, DNC)
- Supervises Executive Director
- Relations with Party organizations in Government (Assembly and Senate Democratic Caucuses, Democratic Congressional Delegation)
- Campaign manager of Party’s Coordinated Campaign
  - Manager of campaign staff and Party staff assigned to campaign
- Chief Executive Officer
- Budget Development

Executive Director: (Staff position, not elected) Candidates for this position would be proposed by the Chair and appointed by majority vote of the Officers.

- Fundraising and donor relations
- Supervisor of Senior Staff
- Office Manager
- Training and Education
- Budget Development

Vice Chairs

As above, would divide the following portfolio items between them, by a vote of the officers:

- Representation, Inclusion and Equity
- DNC and ASDC Representation
- Training and Political Education
- Local Elections and Campaigns
- Legislative Advocacy
- External Coalitions and Partnerships
- Appointments of Co-Chairs of Organizational Committees, split between them. (Org Development, Credentials, Affirmative Action, Voter Services)

Secretary
Appoints Co-Chairs of Rules Committee  
Nominates Party Ombudsperson Candidates

Controller

- Assists in budget creation
- Supervises annual audit and additional audits as ordered by the Executive Board
- Presents fundraising and budgetary reports to Executive Board
- Appoints Co-Chairs of Finance Committee

Executive Officers as a Whole

- Disciplinary votes
- Appointments of Standing Committee Members
- Approval of CDP Budget
- Approval of binding legal agreements
- Approval of major vendor agreements
- Approval of Coordinated Campaign plan and
- Creation, charge and dismissal of special committees
- Support and Development of Regional Directors
- Support and Development of CDP Caucuses
- All are Executive Officers of the Party

Part Three: New Bylaws Language for Article III: Statewide Officers

VERSION ONE: “Option A : Two Chairs”

ARTICLE III: OFFICERS
Section 1. STATEWIDE OFFICERS
a. The statewide officers of This Committee shall be a State Chair Political Chair, an Organizational Chair, two Vice Chairs, a Secretary and a Controller. The Vice Chairs shall adhere to the Equal Division Rule.

b. All statewide officers shall be elected to four-year terms.

c. The Vice Chair who, when considering the Chair and Vice Chair together adheres to the Equal Division Rule, shall be designated the First Vice Chair.

d. A prerequisite for candidacy to a statewide office is that a candidate be a member of This Committee by the time the election takes place.

e. The Executive Board shall have the power to compensate the State Chair Statewide Officers. Any decrease in compensation shall not take effect until the next election of the State Chair, except upon two-thirds vote of the Executive Board.

f. The statewide officers of This Committee shall be considered Executive Officers of This Committee for purposes of legal or political matters before This Committee.

Section 2. DESCRIPTION OF DUTIES
a. The State Organizational Chair shall be the chief executive officer and the official voice

70
Committee, shall carry out the policies and purposes, and shall pursue its interests to the best of their abilities, including, but not limited to:

a) **Fundraising and donor relations**
b) **Appointing the Lead Co-Chairs of the Organizational Development, Credentials and Affirmative Action Standing Committees**
c) **Management of Party Staff**
d) **Management of Party Offices**
e) **Leading training and education programs**
f) **Developing Operating Budget**

(1) nominating an Independent Ombudsperson, in consultation with the Statewide Officers of This Committee, subject to approval by a majority vote of the members of the Executive Board present and voting who shall:

a) not be a member of employee of This Committee;
b) serve for a term of two (2) years; and
c) be subject to removal by a majority vote of the statewide officers.

(2) preparing a list of Investigators, in consultation with the Statewide Officers of This Committee and subject to approval by a majority vote of the members of the Executive Board present and voting, from which the Independent Ombudsperson may select an Investigator to investigate a complaint of a violation of the Code of Conduct and to assist in the work of the Conduct Commission, who, in the judgement of the Chair of This Committee, are:

a) professional investigators; and
b) who shall not be members or employees of This Committee.

b. The State Political Chair shall be the official voice of This Committee, shall carry out the policies and purposes, and shall pursue its interests to the best of their abilities, including, but not limited to:

a) **Fundraising and donor relations**
b) **Appointing the Lead Co-Chairs of the Platform, Resolutions and Legislation Standing Committees**
c) **Representing This Committee to related Democratic bodies, including the Association of State Democratic Party Chairs and the Democratic National Committee**
d) **Representing This Committee to Democratic organizations in Government, including the Assembly and Senate Democratic Caucuses, Association of Democratic Elected Officials and the Democratic Congressional Delegation**
e) **Preparing and Developing Campaign Budget and Campaign Plan**
f) **Managing State-level Coordinated Campaign and Campaign Staff**
c. The First Vice Chair shall assist the Chair in the performance of the duties of that office. In addition, the Vice Chairs shall take responsibility for organizational maintenance, development and political activity, dividing equally between them, as detailed in Section 3(g) below, the following areas of Party work:

a) Representation, Inclusion and Equity
b) Representing the Party to the Association of State Democratic Chairs and the Democratic National Committee
c) Training and Political Education
d) Local Elections and Campaigns
e) Legislative Advocacy
f) Representing the Party to External Coalitions and Partnerships, including the Labor Movement

d) The First Vice Chair shall assist the Chair in the performance of the duties of that office. To the extent necessary, the First Vice Chair shall exercise the powers of the Chair in the event of the Chair’s absence. In the event that the office of Chair is vacated, the First Vice Chair succeeds to the office of Chair until a new Chair has been selected as provided in Section 5a below. The First Vice Chair shall be responsible for organizational maintenance and development consistent with the policies of the State Chair and This Committee.

In the event of a vacancy in both the office of the Chair and the First Vice Chair, the Second Vice Chair succeeds to the office of Chair until a new Chair has been selected as provided in Section 5a below.

e. The Secretary shall serve as a guide and advocate for the membership of This Committee. The Secretary shall maintain all records of This Committee, shall serve all required notices, shall discharge such other duties as pertain to this office, and shall turn over at the end of their term of office all records and documents associated with the office of Secretary to This Committee, except as may be otherwise noted herein. The Secretary shall appoint Lead Co-Chairs of the Rules Committee and serve as an Ex Officio member of that committee. The Secretary is responsible for:

1. Nominating an Independent Ombudsperson, in consultation with the Statewide Officers of This Committee, subject to approval by a majority vote of the members of the Executive Board present and voting who shall:
   (a) not be a member or employee of This Committee;
   (b) serve for a term of two (2) years; and
   (c) be subject to removal by a majority vote of the statewide officers.

2. Preparing a list of Investigators, in consultation with the Statewide Officers of This Committee and subject to approval by a majority vote of the members of the Executive Board present and voting, from which the Independent Ombudsperson may select an Investigator to investigate a complaint of a violation of the Code of Conduct and to assist in the work of the Conduct Commission; who in the
judgement of the Secretary of This Committee, are:
(a) professional investigators; and
(b) who shall not be members or employees of This Committee.

f. The Controller shall provide financial oversight for This Committee, and inform the membership of This Committee of its financial status. The Controller shall assist the Chairs in development of budgets, fundraising and donor relations, and shall oversee an annual audit of This Committee’s finances and fundraising, as well as additional audits as ordered by the Executive Board. The Controller shall have access to the financial records maintained by This Committee, shall prepare and deliver at each Executive Board meeting a report on the financial affairs of This Committee, shall serve as Chair of the Finance Committee, and shall turn over at the end of their term all records and documents associated with the office of Controller to This Committee. The Controller shall appoint the Lead Co-Chairs of the Finance Committee, and shall serve as an Ex Officio member of that Committee.

g. The Statewide Officers shall, as a group, assist in the organizational development of This Committee. They shall maintain regular contact with Regional Directors and Caucus Chairs, evenly assigned between the Officers. The Statewide Officers shall decide by majority vote:
   a) Removal or discipline of members
   b) Assignment of responsibilities for Vice Chairs
   c) Appointing members of This Committee to 4-year terms on Standing Committees
   d) Approving Operating Budget
   e) Approving Campaign Budget
   f) Approving binding legal agreements
   g) Approving major vendor agreements exceeding $25,000 USD in annual cost
   h) Approving Coordinated Campaign plan and Budget
   i) Creating, charging and dismissing Special Committees and Working Groups

In the case of a tie vote among the Officers, the Organizational Chair shall cast a tie-breaking vote.

VERSION TWO: “Option B: A Collective Executive”

ARTICLE III: OFFICERS
Section 1. STATEWIDE OFFICERS
a. The statewide officers of This Committee shall be a State Chair, two Vice Chairs, a Secretary and a Controller. An Executive Director shall be hired by the Officers. The Vice Chairs shall adhere to the Equal Division Rule.
b. All statewide officers shall be elected to four-year terms.
c. The Vice Chair who, when considering the Chair and Vice Chair together adheres to the Equal Division Rule, shall be designated the First Vice Chair.
d. A prerequisite for candidacy to a statewide office is that a candidate be a member of This Committee by the time the election takes place.
e. The Executive Board shall have the power to compensate the State Chair Statewide Officers. Any decrease in compensation shall not take effect until the next election of the State Chair, except upon two-thirds vote of the Executive Board.

f. The statewide officers of This Committee shall be considered Executive Officers of This Committee for purposes of legal or political matters before This Committee.

Section 2. DESCRIPTION OF DUTIES
a. The State Chair shall be the chief executive officer and the official voice of This Committee, shall carry out the policies and purposes, and shall pursue its interests to the best of their abilities, including, but not limited to:

g) Fundraising and donor relations

h) Appointing

i) Representing This Committee to related Democratic bodies, including the Association of State Democratic Party Chairs and the Democratic National Committee

j) Representing This Committee to Democratic organizations in Government, including the Assembly and Senate Democratic Caucuses, Association of Democratic Elected Officials and the Democratic Congressional Delegation

k) Preparing and Developing Campaign Budget and Campaign Plan

l) Managing State-level Coordinated Campaign and Campaign Staff

m) Nominating candidates for Executive Director

(1) nominating an Independent Ombudsperson, in consultation with the Statewide Officers of This Committee, subject to approval by a majority vote of the members of the Executive Board present and voting who shall:

(a) not be a member of employee of This Committee;

(b) serve for a term of two (2) years; and

(c) be subject to removal by a majority vote of the statewide officers.

(2) preparing a list of Investigators, in consultation with the Statewide Officers of This Committee and subject to approval by a majority vote of the members of the Executive Board present and voting, from which the Independent Ombudsperson may select an Investigator to investigate a complaint of a violation of the Code of Conduct and to assist in the work of the Conduct Commission, who, in the judgement of the Chair of This Committee, are:

(a) professional investigators; and

(b) who shall not be members or employees of This Committee.

b. The First Vice Chairs shall assist the Chair in the performance of the duties of that office. In addition, the Vice Chairs shall take responsibility for organizational maintenance.
development and political activity, dividing equally between them, as detailed in Section 3(g) below, the following areas of Party work:

g) Representation, Inclusion and Equity

h) Representing the Party to the Association of State Democratic Chairs and the Democratic National Committee

i) Training and Political Education

j) Local Elections and Campaigns

k) Legislative Advocacy

l) Representing the Party to External Coalitions and Partnerships, including the Labor Movement

m) Appointing the Lead Co-Chairs of the Organizational Development, Credentials and Affirmative Action Standing Committees

The First Vice Chair shall assist the Chair in the performance of the duties of that office. To the extent necessary, the First Vice Chair shall exercise the powers of the Chair in the event of the Chair’s absence. In the event that the office of Chair is vacated, the First Vice Chair succeeds to the office of Chair until a new Chair has been selected as provided in Section 5a below. The First Vice Chair shall be responsible for organizational maintenance and development consistent with the policies of the State Chair and This Committee.

In the event of a vacancy in both the office of the Chair and the First Vice Chair, the Second Vice Chair succeeds to the office of Chair until a new Chair has been selected as provided in Section 5a below.

c. The Secretary shall serve as a guide and advocate for the membership of This Committee. The Secretary shall maintain all records of This Committee, shall serve all required notices, shall discharge such other duties as pertain to this office, and shall turn over at the end of their term of office all records and documents associated with the office of Secretary to This Committee, except as may be otherwise noted herein. The Secretary shall appoint Lead Co-Chairs of the Rules Committee and serve as an Ex Officio member of that committee. The Secretary is responsible for (1) nominating an Independent Ombudsperson, in consultation with the Statewide Officers of This Committee, subject to approval by a majority vote of the members of the Executive Board present and voting who shall:

(a) not be a member of employee of This Committee;
(b) serve for a term of two (2) years; and
(c) be subject to removal by a majority vote of the statewide officers.

(2) preparing a list of Investigators, in consultation with the Statewide Officers of This Committee and subject to approval by a majority vote of the members of the Executive Board present and voting, from which the Independent Ombudsperson may select an Investigator to investigate a complaint of a violation of the Code of Conduct and to assist in the work of the Conduct Commission; who, in the judgement of the Secretary of This Committee, are:
(a) professional investigators; and
(b) who shall not be members or employees of This Committee.

d. The Controller shall provide financial oversight for This Committee, and inform the membership of This Committee of its financial status. The Controller shall assist the Chairs in development of budgets, fundraising and donor relations, and shall oversee an annual audit of This Committee’s finances and fundraising, as well as additional audits as ordered by the Executive Board. The Controller shall have access to the financial records maintained by This Committee, shall prepare and deliver at each Executive Board meeting a report on the financial affairs of This Committee, shall serve as Chair of the Finance Committee, and shall turn over at the end of their term all records and documents associated with the office of Controller to This Committee. The Controller shall appoint the Lead Co-Chairs of the Finance Committee, and shall serve as an Ex Officio member of that Committee.

e. The Statewide Officers shall, as a group, assist in the organizational development of This Committee. They shall maintain regular contact with Regional Directors and Caucus Chairs, evenly assigned between the Officers. The Statewide Officers shall decide by majority vote:

j) Removal or discipline of members
k) Assignment of responsibilities for Vice Chairs
l) Hiring of an Executive Director
m) Appointing members of This Committee to 4-year terms on Standing Committees
n) Approving Operating Budget
o) Approving Campaign Budget
p) Approving binding legal agreements
q) Approving major vendor agreements exceeding $25,000 USD in annual cost
r) Approving Coordinated Campaign plan and Budget
s) Creating, charging and dismissing Special Committees and Working Groups

In the case of a tie vote among the Officers, the Organizational Chair shall cast a tie-breaking vote.

f. Executive Director: This Committee shall employ an Executive Director who will assist the Chair in the performance of duties of that office. The Executive Director shall carry out the policies and purposes, and shall pursue its interests to the best of their abilities, including, but not limited to:

a) Fundraising and donor relations
b) Management of Party Staff
c) Management of Party Offices
d) Leading training and education programs
e) Developing Operating Budget

Part Four: Index of Bylaws references to Chair and Officer duties and powers
Article III: Officers
Section 1. Statewide Officers
a. The statewide officers of This Committee shall be a State Chair, two Vice Chairs, a Secretary and a Controller. The Vice Chairs shall adhere to the Equal Division Rule.
e. The Executive Board shall have the power to compensate the State Chair. Any decrease in compensation shall not take effect until the next election of the State Chair, except upon two-thirds vote of the Executive Board.

Section 2. Description of Duties
a. The State Chair shall be the chief executive officer and the official voice of This Committee, shall carry out the policies and purposes, and shall pursue its interests to the best of their abilities, including, but not limited to:
   (1) nominating an Independent Ombudsperson, in consultation with the Statewide Officers of This Committee, subject to approval by a majority vote of the members of the Executive Board present and voting who shall:
      (a) not be a member of employee of This Committee;
      (b) serve for a term of two (2) years; and
      (c) be subject to removal by a majority vote of the statewide officers.
   (2) preparing a list of Investigators, in consultation with the Statewide Officers of This Committee and subject to approval by a majority vote of the members of the Executive Board present and voting, from which the Independent Ombudsperson may select an Investigator to investigate a complaint of a violation of the Code of Conduct and to assist in the work of the Conduct Commission; who, in the judgement of the Chair of This Committee, are:
      (a) professional investigators; and
      (b) who shall not be members or employees of This Committee.
b. The First Vice Chair shall assist the Chair in the performance of the duties of that office. To the extent necessary, the First Vice Chair shall exercise the powers of the Chair in the event of the Chair's absence. In the event that the office of Chair is vacated, the First Vice Chair succeeds to the office of Chair until a new Chair has been selected as provided in Section 5a below. The First Vice Chair shall be responsible for organizational maintenance and development consistent with the policies of the State Chair and This Committee.
c. The Second Vice Chair shall assist the State Chair in the performance of the duties of that office. The Second Vice Chair shall be responsible for organizational maintenance and development consistent with the policies of the State Chair and This Committee. In the event of a vacancy in both the office of the Chair and the First Vice Chair, the Second Vice Chair succeeds to the office of Chair until a new Chair has been selected as provided in Section 5a below.
d. The Secretary shall maintain all records of This Committee, shall serve all required notices, shall discharge such other duties as pertain to this office, and shall turn over at the end of their term of office all records and documents associated with the office of Secretary to This Committee, except as may be otherwise noted herein.
e. The Controller shall have access to the financial records maintained by This Committee, shall prepare and deliver at each Executive Board meeting a report on the financial affairs of This
Committee, shall serve as Chair of the Finance Committee, and shall turn over at the end of their term all records and documents associated with the office of Controller to This Committee.

Section 4. Regional Directors
d. The Regional Directors shall assist the statewide officers in the maintenance and development of the Party organization within their respective regions. They are responsible for developing, assisting, and coordinating the County Central Committees, Clubs & other Democratic organizations within their region, and shall convene a regional meeting of the members of This Committee in the region with sufficient time for input, or timely resolutions, prior to each meeting of This Committee or its Executive Board.

Section 5. Vacancies
b. In the event that any Regional Directorship shall become vacant the Chair of This Committee may appoint one member of This Committee resident in the Region to serve as interim Regional Director and one member of This Committee (hereinafter “facilitator”), who shall cause to be convened and shall conduct a meeting of the current members of This Committee resident in the relevant Region, who were also members at the time the vacancy occurred, to fill the vacancy, subject to the following provisions:
   (1) At least thirty (30) days written notice of the existence of the vacancy and of the time and place of the meeting to fill the vacancy shall be given to each voting participant. The Chair of This Committee shall effectuate this notice.
   (2) Subject to the above notice requirement, this meeting shall occur at either the next regional meeting which is scheduled to be held prior to the next meeting of This Committee or its Executive Board, or at the annual Convention of This Committee, whichever occurs first. Upon written request from a member of This Committee resident in the affected region, the Chair may consider and allow an alternative date to hasten the filling of the vacancy, provided the above notice requirement is adhered to.
   (3) In the event that such a vacancy occurs after the Executive Board meeting prior to the first Convention of This Committee held in odd numbered years, it shall be the Chair of This Committee’s sole discretion on whether or not to convene a meeting to elect a replacement.

Section 6. Removal of Officers
An officer of This Committee may be removed from office for misconduct or neglect of duty in office by the following procedures:
a. Any member of This Committee, or the members of the Conduct Commission, (hereafter, the Filer) may file a Statement of Charges to remove an Officer of this Committee (hereafter, the Accused Officer), being no more than 200 words, with the Secretary. If the Accused Officer is the Secretary of This Committee, all responsibilities of the Secretary with regard to this Section shall be carried out by the State Chair.
c. The Secretary, within seven (7) days following receipt of the Answer or the deadline for receipt of the Answer, shall issue to the Filer a Petition, which shall include the Statement of Charges and the Answer. If, within sixty (60) days of the date of the mailing by the Secretary of the Petition, the Filer returns to the Secretary the Petition with the
names and signatures of thirty (30) current Executive Board members, an item for Removal of Officer shall be placed on the agenda of the next regular Executive Board meeting held at least seventeen (17) days after the submission of such Petition by the Filer to the Secretary. When the Statement of Charges is filed by the Conduct Commission, no additional signatures are required and shall be considered as the Petition referred to herein. Written notice of this agenda item must be mailed to the Executive Board no less than ten (10) days prior to the Executive Board meeting. Where the basis of a Petition is an alleged violation of the Code of Conduct, constituting sexual misconduct, as determined by the Conduction Commission, a Special Meeting of the Executive Board may also be convened to consider the Petition. A special meeting for purposes of considering such a Petition may be called by the Conduct Commission in consultation with the Chair of This Committee. In such circumstances the Chair of This Committee, or in the case of a Petition accusing the Chair of such violation, the Secretary of This Committee, shall provide written notice by letter or electronic mail to the Executive Board at least seven (7) days in advance of such a special meeting.

e. If the motion for removal of the Accused Officer is defeated, then no such motion to remove the Accused Officer on substantially the same charges shall be in order for the remainder of the Accused Officer’s term. It shall be the sole discretion of the Chair to determine whether any new statement of charges is substantially the same as the previous statement. If the Chair is the Accused Officer, this responsibility shall be that of the Secretary.

Article IV. Meetings
Section 1. Regular Meetings
a. Regular Meetings
(1) The Democratic State Central Committee shall convene a regular meeting each year. The State Chair shall determine the precise dates.
(2) For the first regular meeting of an odd-numbered year (the “organizing convention”), the roll of eligible voters at this meeting of This Committee shall consist of those members who have qualified as of February 7, or next business day if date falls on state holiday or weekend, of the year of that meeting. Once qualified as of February 7, or next business day if date falls on state holiday or weekend, one who remains otherwise qualified to maintain their membership on This Committee, shall vote in the district(s) in which they are registered.
(3) For all other meetings of This Committee (whether regular or special), the qualification date shall be a date selected by the Chair of This Committee and publicized on the Party’s website that is between sixty (60) and ninety (90) days prior to that meeting. b. The State Chair shall call This Committee to order at the time set forth in the agenda mailed to each member, and as soon as practicable thereafter shall receive a preliminary report of the Credential Committee as to the list of certified members and proxies. The Officers of This Committee shall serve as the Officers of any meeting of This Committee and the Committees previously appointed by the Chair of This Committee shall serve as the Committees of any meeting of This Committee, as may be deemed necessary by the Chair of This Committee and subject to the right of the Chair.
to fill any vacancies on said Committees to insure a full complement of members. In the event there is no Chair of This Committee, the First Vice-Chair shall preside and act in their stead.

Section 2. SPECIAL MEETINGS
This Committee may hold special meetings in any of the following ways: upon call of the State Chair; upon call of the Executive Board; upon call of the Conduct Commission in consultation with the Statewide Officers of This Committee; or upon the call of the State Chair within 15 days after receipt by the Chair of a written request signed by a majority of the members of This Committee.

Section 3. PLACE OF MEETINGS
The regular meetings of This Committee shall be held in a suitable location determined by the Executive Board or, if the Executive Board does not meet, by the State Chair of the Party.


Section 8. Resolution Procedures
b. Timely Resolutions
(1) Resolutions must be received by the State Chair of the Party, thirty (30) calendar days prior to a meeting of This Committee, except as provided in subsection (c) below.
(2) The State Chair of the Party shall mail copies of resolutions submitted according to the above procedure to all members of the Resolutions Committee prior to a meeting of This Committee.

Article V. Standing Committees and Special Committees
Section 2. Consolidation of Committees
The Chair of This Committee, during their tenure, may also consolidate, or if once done, deconsolidate, standing committees as deemed appropriate, subject to ratification by the Executive Board of This Committee.

Section 3. APPOINTMENT OF MEMBERS OF COMMITTEES
Except as set forth herein below, The Chair of This Committee shall appoint from fifteen to thirty members of This Committee to each of the Standing Committees mentioned herein. For all Committees without exception, the Chair of This Committee, in making these appointments, shall take into consideration the Party’s commitment to non-discrimination, affirmative action, inclusiveness, and diversity including, but not limited to such things as: race, color, creed, national origin, sex, gender identity, age, religion, ethnic identity, sexual orientation, persons with disabilities as defined by the Americans with Disabilities Act of 1990, economic status. The geographical location of the appointees, including their residence in urban, suburban, or rural...
communities, shall also guide the Chair of This Committee in making appointments to each Standing Committee.

Section 4. APPOINTMENT OF CO-CHAIRS
The Chair of This Committee shall appoint co-chairs of each Standing Committee from among its members.

Section 5. STANDING COMMITTEE DUTIES AND RESPONSIBILITIES
a. Credentials Committee: The Credentials Committee shall be comprised of 25-45 members. It shall be the duty of the Credentials Committee to approve the credentials of all persons appointed or elected to This Committee, to present a list of qualified members to the Chair of This Committee as soon as practicable, and to hear certain appeals from decisions of the Compliance Review Commission, as specified in Article XII. The Credentials Committee shall review and approve all proxies in accordance with Section 6 of Article IV of these By-Laws. All challenges of members or proxies shall be referred to the Credentials Committee for resolution
b. Rules Committee: It shall be the duty of the Rules Committee to keep the By-Laws and Rules of This Committee consistent with the aims and policies of This Committee, to propose changes in the rules and By-Laws and special rules when necessary, to promulgate forms for quarterly financial disclosure statements for the Statewide Officers, promulgate rules for the filling of vacancies in Regional Directorships, adopt guidelines for the Legislation Committee, promulgate rules for the conduct of Assembly District Election Meetings, to adopt guidelines upon recommendation of the Organizational Development Committee for the Chartering of Organizations under Article X of these bylaws, to advise the Secretary of This Committee as to what information is needed on the Application for Charter, approve or reject proposed Caucus Statements of Purpose and Intended Activity, promulgate Guidelines for Certification, Recertification, and Decertification of Caucuses, to advise the Secretary of This Committee as to what information is needed on the Application for Certification of Caucuses, certify and decertify caucuses, promulgate procedural rules for the operation of the Compliance Review Commission, recommend changes in the Code of Conduct as may be necessary from time to time, promulgate procedural rules for the operation of the Conduct Commission and to effectuate the flow chart entitled “Process for Reporting Misconduct and Harassment” attached hereto as Appendix “B,” to hear certain appeals from decisions of the Compliance Review Commission as specified in Article XII, and to interpret the rules and By-Laws when called upon by the Chair of This Committee or the Executive Board.
g. Legislation Committee: It shall be the function of the Legislation Committee to propose legislation when needed, in response to the duties and policies of the Party; to maintain a listing of all pending legislation that is of “must” and/or major concern to the Party; and to keep a record of the vote by the Democratic Party legislators on such legislative items. The Legislation Committee shall in consultation with the Chair of This Committee, organize and coordinate activities to advance Party positions on legislative priorities, including, but not limited to, lobby days with legislators, grassroots mobilization, delegate outreach, and as needed, shall advice the Chair of This Committee and make recommendations as to how to most effectively utilize Party resources for this purpose, consistent with guidelines adopted by the Rules committee.
i. Organizational Development Committee: It shall be the duty of the Organizational Development Committee:

(1) To recommend to the State Chair local, state and national political strategies, activities, and policies designed to improve the organizational effectiveness of the Party;
(2) To propose a plan for redistricting of the Regions after each State Reapportionment is adopted;
(3) To propose guidelines to the Rules Committee, for their consideration and approval, concerning the Chartering of Organizations under Article X of these bylaws; and,
(4) To recommend to the Executive Board the granting or rejection, of applications for Charter of organizations under Article X of these bylaws pursuant to guidelines adopted by the Rules Committee.

Section 7. Special Committees
The Chair of This Committee may appoint such special committees as they deem appropriate.

Section 8. Procedures for Committee Proceedings
b. Except as may be otherwise allowed herein, in order for a Standing Committee, a subcommittee thereof, or any of its members to meet other than in person, the Chair of This Committee must:

(1) After considering the nature of the meeting, make a determination that allowing it to be conducted other than in person does not impose any undue burden, does not fundamentally alter the nature of the proceeding, and that the need for physical presence is not a paramount component of the meeting, so long as each member can speak and be heard by the other members,
(2) Provide at least seven (7) days notice to all interested persons that proceedings may be conducted other than in person, and
(3) Provide a means for all other interested persons to likewise attend, at least via "listen/view-only" mode.

Article VI: Assembly Districts and Assembly District Election Meetings
Section 1. Assembly District Election Meetings
a. Except as may be otherwise allowed herein, biennial Assembly District Election Meetings shall be held for the purpose of electing from each Assembly District 14 members to this Committee and one representative to the Executive Board:

(4) The Convener of the Election Meeting shall be selected by the Chair of this Committee in consultation with the Regional Director responsible for the Assembly District, no later than September 15 of the year prior to the ADEM meeting. The selected Convener must be a registered Democrat and pledge not to seek a DSCC seat nor an Executive Board position from that ADEM

b. Locations

(2) Prior to the 2021 ADEMs and 1 prior to the first ADEMs after each decennial redistricting is finalized, the Chair of This Committee shall publicize a list of Assembly Districts in which more than one ADEM location shall be established. In deciding which Assembly Districts shall have more than one location, the Chair shall consider whether
there exists good cause to do so. For the purposes of this subsection, "Good cause" may include the necessity of traveling very long distances, traveling in heavy traffic through dense population centers, or traveling in hazardous weather conditions. Decisions may be adjusted for each ADEM cycle, but will otherwise carry over from the previous ADEM cycle, until the finalization of the next redistricting.

(3) In consultation with the Regional Director(s) resident in the Assembly District and with other local interested persons appointed by the Chair, and consistent with paragraph (2) above, the Chair shall identify one or more appropriate locations in each Assembly District by November 15 of the year preceding the ADEM. The location selection shall be guided by criteria provided in the ADEM Procedures and shall be posted on the Party’s website.

(4) For the convenience of Democrats registered in geographically large Assembly Districts, The Chair of This Committee may designate one or more ADEM locations to serve more than one Assembly District, as long as each Assembly District is served by at least one location within that Assembly District.

c. The Chair of This Committee, in consultation with the appropriate Regional Directors and Convener shall, no later than November 15 of the year preceding the holding of the Election Meeting, or next business day if date falls on state holiday or weekend, publicize on the Party’s website the date, time, and place of the Election Meetings.

d. The Convener and the Chair of This Committee, as indicated below, shall make every reasonable effort to make known to all registered Democrats in the Assembly District of the date, time, place, and purpose of the Election Meeting, the rules for participation in the Election Meeting, and the filing deadlines and rules for candidates for delegate, by transmitting notice of the Election Meeting no later than December 21 of the year preceding the holding of the Election Meeting, or next business day if date falls on state holiday or weekend, to the following persons:

(1) All members of This Committee residing in the District (to be notified by the Chair of This Committee).

(2) All members of the County Committee residing in the District (if one or more counties lie wholly within the District, then the notice shall be transmitted to all members of those County Committees) (to be notified by the Convener, to the list of members to be obtained from the Chairs of any County Committees which lie wholly 28 or in part within the Assembly District).

(3) All attendees of the previous Assembly District Election Meeting (to be notified by the Chair of This Committee).

i. Post-ADEM Procedures:

(1) When the time for balloting has ended according to the ADEM Procedures, the Convener shall proceed to count the number of ballots (but not the votes) according to the ADEM Procedures. The Convener shall transmit to the Chair of This Committee (or their designee) the number of ballots. The ballot box shall be sealed with the voted ballots, blank ballots and all supporting materials, and delivered to one or more addresses designated by the Chair of This Committee. (2) Upon receipt of the ballot boxes, and after a process to verify participant eligibility is completed, The Chair of This Committee (or his designee) shall cause the eligible ballots to be counted and shall
publicize the results on the CDP’s website. The Chair shall then start the process of offering the position of Assembly District Representative to the State Executive Board to the appropriate persons as provided in subsection (j)(1) below. Upon acceptance of the position, those persons’ names shall also be so publicized.

3) Failure by the Convener to return the materials referred to in the previous paragraph shall result in the withholding of that Convener’s credential to, or ability to register for, any meeting of This Committee and its Executive Board for the remainder of the term, until such time as the Chair of This Committee certifies that the materials have been returned as required or upon the Chair’s finding of good cause, waives same

Article VII. Executive Board
Section 2. Executive Board Membership
   E. All officers and immediate past officers of This Committee.

Section 3. Executive Board Organization
The State Chair shall be the Chair of the Executive Board, and the State Secretary shall be the Secretary of the Executive Board.

Section 4. Executive Board Meetings
b. The Executive Board may convene in special meetings in the following manner:
   (1) At the call of the State Chair and at such time and in such place as they may designate; or,
   (2) Upon written request, designating the time and place of such special meeting, submitted to the State Chair signed by fifty (50) or more members of the Executive Board.

c. Notice of the regular and special meetings shall be given by the Secretary. The Secretary shall cause to be sent individual notice to each member of the Executive Board at least ten days prior to the meeting. If, upon good cause, the time is shortened by the Chair of This Committee, upon advice and consent of the remaining Statewide Officers of This Committee, individualized notice must be given at least three days prior to the meeting. Notice of any vote on endorsements of candidates or endorsements of, or opposition to, propositions, initiatives, referendum, or recall, shall be sent at least thirty days prior to the meeting, unless, upon good cause, the Chair of This Committee, upon advice and consent of the remaining Statewide Officers of This Committee, shortens notice to no less than ten days.

Section 7. Executive Board Resolutions
Submission of resolutions to the Executive Board shall be in accordance with the following procedures:
   a. Resolutions must be received thirty (30) calendar days prior to a meeting of the Executive Board by the State Chair of the Party, except as provided for in subdivision (d) below.
   c. Copies of resolutions submitted according to the above procedures shall be mailed by the State Chair to all members of the Resolutions Committee prior to an Executive Board meeting
Article VIII. ENDORSEMENT OF CANDIDATES FOR PARTISAN AND NONPARTISAN OFFICE, AND ENDORSEMENT AND OPPOSITION TO STATE BALLOT PROPOSITIONS, INITIATIVES, REFERENDUM, AND RECALL

Section 2. President of the United States
c. Neutral Provision of Benefits to Presidential Candidates: Nothing in this Section shall prohibit the neutral provision of benefits, including, but not limited to such things as meeting rooms and table space, to serious and qualified candidates for President or Independent Committees or groups supporting or opposing such a candidate; nor shall it prohibit providing any benefit or support for public policy positions or non-campaign activities of serious and qualified candidates for President, or their administration as may be determined by the Chair of This Committee.

Section 3. Partisan Public Offices Other Than President
c. Composition of Endorsing Caucuses, Timing, Qualifications for Candidate Consideration, Provision of Platform Link, Code of Conduct, Quorum, Written Ballot, No Endorsement Option, Number Endorsed, Vote Required: Endorsing caucuses of This Committee shall be comprised of all members of This Committee resident and registered to vote in the relevant district except that those members appointed by the appointing authorities for the offices described in Article II, 36 sections 2a(10) and 2a(12) and not appointed pursuant to Article II, section 3c shall not be eligible to participate (or be counted in any calculation of percentages needed for endorsement under this Article) unless the appointee is registered to vote in the same electoral district as the one that the appointing authority represents. Endorsement caucuses in any given primary race shall be chaired by persons designated by the Chair of This Committee. The Chair of This Committee may also appoint a Parliamentarian who is a member of either the Rules or Credentials Committee of This Committee, and a Secretary for each Endorsing Caucus.

(1) Endorsing caucuses shall be held at places and times during the endorsing convention which are designated by the Chair of This Committee consistent with achieving an orderly, convenient and fair process.

d. Consent Calendar, Ratification, Objection to Ratification, Process for Consideration of Objection: Decisions of endorsing caucuses and the recommendations of pre-endorsing conferences which appear on the consent calendar as provided under Article VIII, Section 3.g.(12), shall be subject to ratification by the full membership of This Committee at a time certain noticed in the printed convention agenda, except with respect to candidates for statewide public office.

(2) Ratification of endorsing caucus decisions on which no objection has been filed under the provisions of (3) below may be achieved by a vote of acclamation on a consent calendar which embraces as many such decisions as deemed appropriate by the Chair of This Committee.

(3) Formal objection to the ratification of an endorsing caucus decision may only be made after the recommendation of the Endorsing Caucus has been made, as follows:
(a) If the endorsed candidate received less than two-thirds of the vote at the Endorsing Caucus, formal objection must be signed by at least 300 credentialed members of This Committee on a form prescribed by the Secretary issued after the decision of the Endorsing Caucus has been made and filed with the State
Chair no later than a time set by the State Chair that is no earlier than 4 hours after the form was issued the evening before the period set aside for ratification votes. In the event a formal objection is filed, each candidate shall be entitled to designate one observer who may be present during the signature verification process.

(b) If the endorsed candidate received at least two-thirds of the vote at the endorsing caucus, formal objection must be either:

1. upon written motion by at least ten (10) members of the relevant caucus in the case of an Assembly District or at least twenty (20) members of the relevant caucus in the case of a State Senate or Congressional District, except that those members appointed by the appointing authorities for the offices described in Article II, sections 2a(10) and 2a(12) and not appointed pursuant to Article II, section 3c shall not be eligible to participate in such motions or petitions unless the appointee is registered to vote in the same 38 electoral district as the one that the appointing authority represents, or

2. upon written motion and second by members of a Pre-Primary Endorsement Review Committee. In either case, this written motion must be filed with the Secretary of This Committee by 8 PM on the day that the endorsing caucuses are held at the endorsing convention. The Pre-Primary Endorsement Review Committee shall be comprised of all members of the Executive Board registered in the relevant district, the Statewide Officers; the Regional Director(s) of the relevant district, and two (2) Executive Board members, appointed by the Chair of This Committee prior to the start of the Convention, from each of the following committees: Rules, Credentials and Voter Services. If such a motion for formal objection to the ratification of an endorsing caucus decision is so filed with the Secretary by 8 PM the evening before the period set aside for ratification vote, then the relevant Pre-Primary Endorsement Review Committee shall meet at 8 AM the morning prior to the ratification vote. Presentations for the motion by the filer and against the motion by the endorsed candidate shall be no more than five (5) minutes each. Such a motion for formal objection to the ratification of an endorsing caucus decision may be adopted by the relevant committee by a majority of the committee present and voting

(7) An incumbent who has been automatically placed on the consent calendar of This Committee’s endorsing convention by operation of Section 3g(12) of this Article shall be removed from the consent calendar for separate vote by the convention if by 8 PM on the day prior to the date of the vote on the consent calendar by the endorsing convention there is filed a petition with the Secretary of This Committee that provides that it is in the best interest of the California Democratic Party that such removal from the consent calendar occur, and that the petition be signed by two-thirds of the following: the Statewide Officers of This Committee plus the Regional Director(s) whose region(s) include(s) all or part of the district represented by the incumbent. Vacancies shall not be
counted in the percentages but proxies may vote in place of their principal according to rules otherwise provided in these bylaws.

e. Special Elections Process and Appeals Committee:

(1) In the case of a special election where an endorsement cannot be made at the biennial endorsing convention of the California Democratic Party, for the primary special election, the Chair of This Committee shall cause to be convened a Special Election Endorsing Caucus of the members of This Committee resident in the relevant district, shall designate a convenor and shall appoint a Special Elections Appeals Committee.

The endorsing caucus shall be comprised of all members of This Committee resident in the district at 5 PM of the day of the Governor's Proclamation of the election, except that:

(b) members who were eligible but have since the appointing deadline died, moved, changed their registration to a district other than the district the Special Election is occurring, or resigned may be replaced by the appropriate authority.

Such Special Election Endorsing Caucus shall otherwise proceed in accordance with the relevant procedures provided for in subsection (c) above and its decision shall become the endorsement of This Committee unless, within two (2) days a majority of the Statewide Officers of This Committee or 20 percent of the members of the Special Election Endorsing Caucus object in writing to the State Chair. No proxy voting shall be allowed - each eligible member shall be sent a vote-by-mail ballot, which shall be read off as though it were a roll call vote. Once received by the designated convenor of the caucus, a ballot may not be retracted, rescinded, or otherwise changed and shall be counted in the totals.

Lost ballots may be replaced at the caucus prior to the close of balloting.

(2) A Special Elections Appeals Committee will make the final determination at a meeting no later than five (5) days after an objection has been filed. This Special Elections Appeal Committee shall be comprised of the Statewide Officers; the Regional Director(s) of the relevant district, two (2) Executive Board members, appointed by the Chair of This Committee, from each of the following committees: Rules, Credentials and Voter Services.

f. Failure to File as "Party Preference: Democratic": Endorsement is contingent on such candidate successfully filing for their office as "Party Preference: Democratic" and any such failure to do so shall nullify any endorsement. In the event of such nullification, the Chair of This Committee may utilize the process in subsection e. above, causing to be convened an endorsing caucus of the members of This Committee resident in the relevant district as of the close of Candidacy filing for this race.

g. “Pre-endorsement Conferences” Time, Place, Absentee Voting, Notice, Convenor, Participants, Certification of Roster, No Proxy Voting, Address by Candidate, Offering of Name, Single Roll Call Vote, Prohibition on Vote Retraction, Participant’s Residency, Transmission of Results, Incumbent Consent Calendar Placement and Removal Process, Process for Endorsement in General Election: "Pre-endorsement Conferences" are a public meeting of the Democratic Party and shall be held at the regional level prior to the State endorsing convention, and shall be open to all registered Democrats.

(1) The time and place of each pre-endorsement conference shall be determined by the State Chair in consultation with the Party's Regional Directors.
(2) Absentee ballot voting shall be allowed for each office to be voted upon at the pre-endorsing conference provided that the participation of at least five of the eligible members of This Committee as delegates to the pre-endorsing conference, either in person, or by vote-by-mail ballot, shall constitute a quorum. In the absence of such quorum no recommendation for endorsement shall take place; however, the relevant convention endorsing caucus shall consider the race “de novo”. The ballot shall consist of a written, signed statement from the eligible voter and shall be recorded as part of the roll call vote if received by the designated Regional Director prior to the beginning of the roll call vote in the designated district. In the event that any Senate District or Congressional District falls into more than one Region, the State Chair shall assign those districts to a single regional preendorsement conference for the purposes of making the recommendation set forth in this section, due consideration being given to conflicting conference dates so as to allow for full participation.

(3) The State Chair shall be responsible for providing each voting participant with notification of the time and place of the relevant pre-endorsing conference. 41 Regional Directors shall be responsible, upon the advice and assistance of the State Chair, for generally publicizing pre-endorsement conferences.

(4) Each pre-endorsing conference shall be convened by the relevant Regional Director or, in the event that there is no Regional Director available for this purpose or the Regional Director is a candidate for nomination to a partisan public office, by a person designated by the State Chair. The State Chair shall designate a Chair and a Secretary for each Regional pre-endorsing conference.

(6) No proxy voting shall be allowed at pre-endorsing conferences. In order to effectuate notice to all potential voters, and to determine and certify eligibility to vote, it shall be the responsibility of each Regional Director, with the assistance of the relevant County Committee Chair(s) and the Executive Board representative from each Assembly District to identify by name all persons who will be eligible voters at their regional pre-endorsing conference and to transmit the names of all such voters to the State Chair, along with the Assembly District, Senate District and Congressional District in which each resides by a date selected by the Chair of This Committee and publicized on the Party’s website that is between sixty (60) and ninety (90) days prior to the State Endorsing Convention. A roster of the certified eligible voters shall be maintained by that Regional Director and shall be provided to the Chair of This Committee and to each candidate who has requested consideration. In order to be a voting member of a pre-endorsing conference, an individual's membership must have been certified as indicated herein and their name must appear, or have had the right to appear, on the certified roster as described above. Nothing in this section relieves a Democratic Club of its obligation to submit its roster to the Regional Director by the date selected pursuant to Section 3(g)(5)(c)(1)(a) above.

(11) The Chair of the pre-endorsing conference is responsible for transmitting to the State Chair, in writing, the results of all votes taken within three days of the pre-endorsing conference.

(12) An incumbent seeking election to the same office currently held shall be automatically placed on the consent calendar of This Committee’s endorsing convention unless:
(b) By a date that is between:
1. the date that the pre-endorsing conference roster of eligible participants has been determined by the Chair of This Committee, and
2. ten (10) days prior to the pre-endorsing conference, twenty percent (20%) of the eligible participants or two-thirds of a body composed of the Statewide Officers of This Committee plus the Regional Director(s) whose region(s) include(s) all or part of the district represented by the incumbent file a petition to include the incumbent in the endorsement process otherwise 44 indicated in this Section.

(13) The name of a non-incumbent or of an incumbent subject to Section 3.g.(12)(a) or Section 3.g.(12)(b) may be placed on the consent calendar of This Committee's endorsing convention upon receiving at least seventy percent (70%) vote, of those valid votes cast, at a pre-endorsing conference. The consent calendar shall be approved by a simple majority vote of This Committee. Upon approval of the consent calendar the candidate shall become the endorsed candidate of the Democratic Party. A name may be removed from the consent calendar by at least twenty percent (20%) of the members of This Committee resident and qualified by a date selected by the Chair of This Committee and publicized on the Party’s website that is between sixty (60) and ninety (90) days prior to the State Endorsing Convention in the District in question or by at least twenty percent (20%) of the members of This Committee by filing a letter of objection with the State Chair no later than ten (10) days prior to the State Endorsing Convention. If a name is removed from the consent calendar, the By-Laws of This Committee regarding endorsements shall apply.

h. Post-Primary Endorsement Process: If a candidate was endorsed in the Primary, that endorsement shall remain in effect for the General Election. Otherwise:

(1) If there are two Democratic candidates
   (a) In the case of a statewide race, the endorsement will be put before the next Executive Board.
   (b) For all other races, the State Chair shall call to be convened a district endorsing caucus comprised of all members of This Committee resident in the district as of the date of eligibility for the immediately preceding Meeting of this Committee, except that:

i. Objections to Endorsements, Process for Review by the Election Appeals Committee: For those races subject to review by the Election Appeals Committee via the filing of a Letter of Objection, within fifteen (15) days after Secretary of State certification of the Primary Election, twenty percent (20%) of the members of This Committee resident in the district in question except that those members appointed by the appointing authorities for the offices described in Article II, sections 2a(10) and 2a(12) and not appointed pursuant to Article II, section 3c shall not be eligible to participate (or be counted in any calculation of percentages needed for endorsement under this section) unless the appointee is registered to vote in the same electoral District as the one that the appointing authority represents, must sign and file with the Secretary of This Committee a Letter of Objection objecting to the endorsement of a particular candidate. Said Letter of Objection shall also be served on the candidate in question by the objecting parties by first class mail at the time the Letter of Objection is filed with the Secretary of This Committee.
Committee. A certificate of service with the Letter of Objection shall be filed with the Secretary of This Committee along with the filing of the Letter of Objection. The Secretary of This Committee shall, upon receipt of said documents, serve a copy of them on the candidate and the members of the Election Appeals Committee within ten (10) days of filing of said objection. In the event a majority of the Election Appeals Committee objects to the endorsement of that particular candidate, such candidate shall not be the endorsed candidate of the Democratic Party.

(1) The Elections Appeals Committee will make the final determination at a meeting no later than five (5) days after an objection has been filed. This committee shall be comprised of the Statewide Officers; the Regional Director(s) of the relevant district (or all Regional Directors in the case of a statewide election), two (2) Executive Board members, appointed by the Chair of This Committee, from each of the following committees: Rules, Credentials and Voter Services.

j. Process When No Convention Scheduled at Least Forty-Nine (49) Days Prior to the Partisan Primary: In the event a duly noticed "endorsing convention" is not scheduled at least forty-nine (49) days prior to the partisan primary:

(1) For districted races, the Chair of This Committee shall cause to be convened an endorsing caucus of the members of This Committee resident in each relevant district, except that those members appointed by the appointing authorities for the offices described in Article II, sections 2a(10) and 2a(12) and not appointed pursuant to Article II, section 3c shall not be eligible to participate (or be counted in any calculation of percentages needed for endorsement under this section) unless the appointee is registered to vote in the same electoral District as the one that the appointing authority represents may group such districts on a regional basis as necessary and shall designate a convenor. No proxy voting shall be allowed - each member shall be sent a vote-by-mail ballot which shall be read off as though it were a roll call vote. Once received by the designated convenor of the caucus, a ballot may not be retracted, rescinded, or otherwise changed and shall be counted in the totals. Lost ballots may be replaced at the caucus prior to the close of balloting. Each caucus may place on a consent calendar of the Executive Board of This Committee

Section 4. Nonpartisan Offices

b. Process for California Democratic Party Endorsement, Objection Process:
A Democratic candidate for nonpartisan office who has been endorsed by their County Central Committee shall also be considered to be the endorsed candidate of the California Democratic Party and shall be entitled to such privileges and benefits as may be attached thereto provided that: (1) The endorsing provisions of the relevant County Central Committee by-laws have been reviewed and approved by This Committee as consistent with its own By-Laws and with the fundamental rules of fairness to which the California Democratic Party is committed; and (2) A Democratic candidate who has been denied endorsement does not successfully argue before This Committee that there has been a significant violation of the endorsing provisions of the relevant County Central Committee when it rendered its endorsement. Any claim of by-laws violation must be filed with the State Party Chair within seven (7) days of County Committee endorsement. A 2/3 vote shall be necessary to uphold the violation claim.
f. California Democratic Party Non-Partisan Endorsement Responsibility and Process: This Committee shall be responsible for endorsing candidates in any race for nonpartisan office not identified in subsection a. above. In the event an endorsed candidate of This Committee for any such race is not in any runoff which may occur, the Executive Board of This Committee, at its next regularly scheduled meeting after the Primary Election, may endorse any registered Democrat by a sixty percent (60%) vote of those present and voting. In the case of nonpartisan offices which are not statewide but embrace all or part of two or more counties, This Committee shall delegate its endorsing power to a specially organized body including Democratic County Central Committee members resident in the election district. It shall be the responsibility of the State Chair, in consultation with the relevant County Committee Chairs to determine the manner in which that delegated power is to be implemented (e.g., to determine the voting rights of Associate members of the relevant County Committees, whether and how endorsing votes may be weighted to take into account the distribution of the district population among the affected counties, etc.)

Section 5. State Ballot Propositions, Initiatives, Referendum, or Recall

c. Automatic Opposition to Recall, Process to Support or Remain Neutral:
This Committee shall oppose the recall of any public office member registered as a Democrat mentioned in Article II, Section 3 of these By-Laws unless, within ten (10) days from the date of qualification of the recall petition, a resolution is presented to the Secretary of This Committee proposing that This Committee either support or remain neutral on the recall signed by either:

(1) a majority of the members of This Committee resident in the district effected, or
(2) a majority of the State Officers of This Committee.

d. Process if No Timely Meeting Scheduled:
In the event such a resolution proposing that This Committee either support or remain neutral on a recall petition of any public office member registered as a Democrat mentioned in Article II, Section 3 of these By-Laws is presented to the Secretary of This Committee, and no meeting of This Committee or its Executive Board is scheduled within thirty (30) days prior to the recall election, the Chair of This Committee shall call a special meeting of the Executive Board of This Committee no later than thirty (30) days prior to the recall election to consider the resolution. Failure to adopt the proposed resolution shall result in opposition to the recall.

Article XII. Compliance Review Commission and Conduct Commission

Section 2. Compliance Review Commission

a. Jurisdiction

(5) During the period 120 days prior to any Primary or General Partisan Election, the Compliance Review Commission may, upon written request by the Chair of This Committee, issue an Order of Temporary Suspension of Charter, for a period of thirty days, of any charter issued by This Committee, for alleged violation of any of the above provisions, provided the request of the Chair of This Committee for suspension sets forth in writing the reasons therefore, and said request is served on the Chair of the Organization in question at their last known address of record on file with This Committee, the Secretary of This Committee, and the Chairs of the Rules, Credentials, and Organizational Development Committees of This Committee. In the event of the
issuance of an Order of Temporary Suspension of Charter, the Compliance Review Commission shall also issue an Order to Show Cause why the suspension should not become permanent and request written argument thereon be submitted to the Secretary of This Committee within ten days, after which the Compliance Review Commission may take action under Section 5 herein, including the issuance of an Order of Revocation of Charter or rescission of the Order of Temporary Suspension of Charter.

Section 3. Conduct Commission  
b. NOMINATION  
The Chair of This Committee, in consultation with the Statewide Officers, shall nominate the members of the Conduct Commission.  
c. RATIFICATION AND RETENTION  
Persons nominated by the Chair shall be submitted to the Executive Board of This Committee for consideration for ratification by a majority vote of those members of the Executive Board, present and voting, a quorum being present. At the conclusion of the Term of Office, if a member desires to maintain their position, and every two years thereafter, the Executive Board shall conduct a vote as to whether to retain that member on the Commission, and that member shall continue to remain on the Commission only upon receiving a majority of all votes cast.  
f. DUTIES  
It shall be the duty of the Conduct Commission to:
  (1) Work with the Independent Ombudsperson selected by the Chair of This Committee in consultation with the Statewide Officers of This Committee and approved by a majority vote of those members of the Executive Board, present and voting,  
 (2) Receive reports regarding completed investigations of alleged violations of the Code of Conduct from an Investigator selected by the Independent Ombudsperson from a list prepared by the Chair in consultation with the Statewide Officers of This Committee and approved by a majority vote of those members of the Executive Board, present and voting,  
 (4) Recommend discipline to the Chair and Officers. on the basis of such reports and recommendations of the Investigator(s), within thirty (30) days of the Commission’s receipt of a written report by an Independent Investigator. Discipline recommendations may include, but are not limited to: a. Private Admonishment; b. Public Admonishment; c. Suspension of Rights for a time period not to exceed 180 days; d. Removal from Office; and/or e. Removal from Membership,  
 (5) Discipline: The Chair and Officers shall implement any recommendations as to discipline made by the Conduct Commission unless the Chair and Officers vote to depart from a 60 recommendation by a two-thirds (2/3) majority vote and provide a written explanation for the departure,  
 (6) When the Chair or an Officer is alleged to have violated the Code of Conduct, the Conduct Commission shall prepare a report with disciplinary recommendations and provide it to the Executive Board, which shall implement those recommendations unless the Executive Board votes to depart from a recommendation by a two-thirds (2/3) majority vote, of those present and voting.
Caucus Status Report 11/14/2020

**Full:**
Chicano Latino Caucus.
Veterans Caucus
Senior
Arab American
Computer & Internet
Rural Caucus

**Provisional – Full upon verification of Adoption of Code of Conduct:**
* reported compliance

<table>
<thead>
<tr>
<th>Caucus</th>
<th>Member Information</th>
<th>Adoption Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Black American Caucus*</td>
<td>1. Darren Parker Member, (1 year) $30 2. Willie Brown, Jr. Member (2 years) $50 3. Yvonne Brathwaite-Burke (1 year) $100 4. Mervin Dymally (1 year) $250 5. Maxine Waters (1 year) $500 – Needs approving</td>
<td>Adopted of code of Conduct</td>
</tr>
<tr>
<td>Asian Pacific Islander*</td>
<td>This Caucus needs to tailor their bylaws to the CDP Endorsement process.</td>
<td>Adopted the Code of Conduct</td>
</tr>
<tr>
<td>Business and Professional</td>
<td>CDP staff nor the Rules Subcommittee Group C have had time to look at this. The caucus can't adopt for lack of notice. Another extension now the task of making B&amp;P Bylaws compliant</td>
<td>Another extension now the task of making B&amp;P Bylaws compliant</td>
</tr>
<tr>
<td>Ethnicity</td>
<td>Status</td>
<td>Notes</td>
</tr>
<tr>
<td>------------------</td>
<td>------------------------------------------------------------------------</td>
<td>----------------------------------------------------------------------</td>
</tr>
<tr>
<td>Filipino American</td>
<td>Adopted the Code of Conduct, Adopted July 25, 2020</td>
<td></td>
</tr>
<tr>
<td>Rural*</td>
<td>Adopted the Code of Conduct, Adopted</td>
<td>Fully Certified per Kathy &amp; Gary</td>
</tr>
<tr>
<td>Native American*</td>
<td>updated with Code of Conduct and Rules Committee Recommendations - approved by NAC membership 7/24/2020 meeting</td>
<td>Sent clean Copy</td>
</tr>
<tr>
<td>Irish American</td>
<td>Added the entirety of the Code of Conduct under 4. of the Standing Rules</td>
<td>Never heard from Rules on Pending Issue of Established dues structure</td>
</tr>
<tr>
<td>Women’s</td>
<td>Voted to approve the version with the CDP Code of Conduct</td>
<td>Still need clean copy.</td>
</tr>
<tr>
<td>LGBTQ*</td>
<td>Code of Conduct adopted – 2/3 vote of the caucus</td>
<td>Caucus membership has also voted unanimously to change the name of the caucus form LGBT to LGBTQ Caucus – announcing name change at the November EBoard</td>
</tr>
<tr>
<td>Disabilities*</td>
<td>Code of Conduct was adopted – sent to Group B subcommittee on 10/16/2020</td>
<td>Kathy did not get back to Hene to tell her the final copy was excepted</td>
</tr>
<tr>
<td>Group</td>
<td>Comment</td>
<td></td>
</tr>
<tr>
<td>--------------------</td>
<td>-------------------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>Progressive*</td>
<td>Code of Conduct was adopted</td>
<td></td>
</tr>
<tr>
<td>Environmental</td>
<td>Still needs to report whether they voted on the Code of Conduct</td>
<td></td>
</tr>
</tbody>
</table>