

PLEASE REVIEW BEFORE POSTING YOUR RESOLUTION

The black text in this template should appear in your resolution as instructed by the red text that follows. The red text describes key elements of a resolution formatted for the California Democratic Party. These instructions will not cover every circumstance for every resolution but are given to aid the first-time resolution writer.

Title

1 WHEREAS each resolution may contain up to three “WHEREAS” clauses, text should be 12-point font and the
2 total word count of the title and paragraphs can not exceed 400 words nor can it include hyperlinks; and
3

4 WHEREAS these clauses should provide basic, factual and accurate background information to give context
5 and support for the resolves, a possible structure could be that the first “WHEREAS” states an issue, the
6 second “WHEREAS” states why the issue is important and the third “WHEREAS” states how the issue could
7 be addressed and the value of that approach; and
8

9 WHEREAS if the issue is not very complex, you may choose to use only one or two WHEREAS clauses, no
10 matter how many you use, the final “WHEREAS” clause should end with only a semicolon and should not
11 contain inflammatory wording, conclusions of law or quotes from or references to the CDP Platform or prior
12 resolutions;
13

14 THEREFORE BE IT RESOLVED that the California Democratic Party in the resolve clauses expresses
15 statements of its principles on the WHEREAS described issue, any action or position should be explained in
16 the supporting WHEREAS clauses, such positions or actions should not call for any of the following: changes
17 to our Party bylaws or rules, endorsements of candidates, legislation, laws or matters exclusively determined
18 by the legislature, initiatives or ballot measures, speak for other organizations or groups or be overly complex
19 nor should it mandate any actions by elected or party officials; and
20

21 BE IT FURTHER RESOLVED that this final resolve is normally reserved for how the first resolve will be acted
22 upon by the Party, this final resolve may not be needed, but, no matter which resolve comes at the end of the
23 resolution, it should be followed by the one and only period in the resolution.

Author(s): (Name of author and Assembly District Number. No more than two (3) authors can be listed, ALL authors must be DSCC members) i.e. First Name Last Name, AD ##

Sponsored By: Must list at least 25 individuals (ALL sponsors must be DSCC members), a CADEM Caucus, a CADEM Region, a County Central Committee, a Statewide Chartered Organization, or a chartered Democratic Club. For individuals, please list each using this format: First Name Last Name, AD ##. For Organizations, only list the organization, no other information with the organization is needed. The entire Resolution, including sponsors, must fit on one 8 ½ X 11 page. Please read Committee Rules.

Contact Information: Full Name | Email | Phone Number

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(These are the only people who can negotiate language on the resolution with the Committee and also can speak at the Resolutions Committee meeting. Both Contacts must be members of the DSCC. Follow this format)