



Dear EBoard Delegates and Attendees,

Team CADEM is looking forward to seeing you in-person July 8-10th in Los Angeles. We have important ballot measures to consider for endorsement, a special election for Interim Secretary and a vacant DNC slot to fill.

CADEM continues to prioritize the health and safety of our community. We are taking the steps necessary to be "COVID Ready" for EBoard and have relied on the advice of public health experts to guide our protocols. As we continue to do the organizing work in the times of COVID, we are preparing protocols and supplies for our meetings. CADEM urges you to be ready for EBoard and take the following steps:

- **STAY UP TO DATE** on your vaccines. Make sure to schedule your booster if you are eligible. All EBoard participants will be required to show proof of full vaccination.
<https://cadem.org/stayuptodate>
- **TEST** before you travel. Over-the-counter rapid antigen test kits are widely available. CADEM is mailing all registered/credentialed EBoard, Standing Committee members and Observers a box containing 5 individual rapid test kits so that you can test before you travel and once daily while you are attending our EBoard meeting. We will have a limited supply of tests on-site for distribution. If you did not pre-register online for the EBoard, you will be responsible for your own rapid test kit.
- **WEAR A MASK.** We are asking all EBoard attendees to wear a well-fitted mask while indoors. Although there is currently no indoor mask mandate in the City of Los Angeles, we are requesting that you wear a mask indoors.
- **SOCIAL DISTANCING.** Our meeting rooms are well-ventilated, and chairs will be spaced at least 3-5ft apart. Attendee traffic flow in exhibit areas and meeting room aisles will be designated as one-way paths. Supporting signage will be posted.
- **STAY INFORMED.** Stay informed with trusted sources of information such as your local public health agency.

Delegates and attendees should self-monitor their health and not attend the EBoard meeting if they test positive or are not feeling well. If you cannot attend, you can send a proxy. Proxy forms may be filed in advance no later than Tuesday, June 21, 2022, at 5 PM or filed onsite during credentialing registration hours of the Executive Board Meeting. Please go to <https://cadem.org/executive-board/> to review the proxy process under the Proxy Submission Form.

Again, please continue to wear a mask indoors, self-monitor for symptoms and do not attend EBoard if you are not feeling well. Team CADEM looks forward to seeing you in Los Angeles!

Thank you,
TEAM CADEM